

The **Reorganization/Regular Public Meeting** of the East Newark Board of Education to be held on May 16, 2022 at 6:15 p.m.

Agenda

I. Sunshine Statement/Call to Order/Flag Salute –

In accordance with the Open Public Meetings Act, *N.J.S.A. 10:4-6 et seq.*, adequate notification of this meeting has been provided by advertising in the Jersey Journal and posted at the Borough Clerk’s Office.

Call to Order
_____ called the meeting to order at _____ PM

Attendance Roll Call		
<i>BOARD MEMBER</i>	<i>PRESENT</i>	<i>ABSENT</i>
Ms. Fernandes (Carla)		
Ms. Sarro (Danielle)		
Ms. Ditchkus (Laura)		
Ms. Pinto (Lucinda)		
Ms. Perez (Jennifer)		
Ms. Leone (Heather)		

Others in Attendance	
Board Attorney	Ms. Frances Febres
Business Administrator / Board Secretary	Mr. Paul Vizzuso
Administrator in Charge / Principal	Dr. Rosaura Bagolie

REORGANIZATION MEETING ITEMS

II. Election of Officers

Nomination for Board President:

Open Nominations	
Motion to open Nominations by	Seconded
Show of hands to open	

1st Presidential Nomination	
_____ 1st nomination by	

2nd Presidential Nomination	
_____ 2nd nomination by	

Ask for any additional nominations.

Close Nominations

Motion to close Nominations by	Seconded
Show of hands to close	

Election of President

(Plurality vote)

Vote on 1st Presidential Nomination						
Vote on the 1st nomination						
Roll Call Vote						
Ms. Fernandes (Carla)	Ms. Sarro (Danielle)	Ms. Ditchkus (Laura)	Ms. Pinto (Lucinda)	Ms. Perez (Jennifer)	Ms. Leone (Heather)	

(Plurality vote)

Vote on 1st Presidential Nomination						
Vote on the 1st nomination						
Roll Call Vote						
Ms. Fernandes (Carla)	Ms. Sarro (Danielle)	Ms. Ditchkus (Laura)	Ms. Pinto (Lucinda)	Ms. Perez (Jennifer)	Ms. Leone (Heather)	

(Plurality vote)

Vote on 2nd Presidential Nomination						
Vote on the 2nd nomination						
Roll Call Vote						
Ms. Fernandes (Carla)	Ms. Sarro (Danielle)	Ms. Ditchkus (Laura)	Ms. Pinto (Lucinda)	Ms. Perez (Jennifer)	Ms. Leone (Heather)	

TEMPORARY CHAIR TURNS OVER MEETING TO NEWLY ELECTED PRESIDENT IF NEW

Nomination for Vice President:

Open Nominations	
Motion to open Nominations by	Seconded
Show of hands to open	

1st Vice Presidential Nomination	
_____ 1st nomination by	

2nd Vice Presidential Nomination	
_____ 2nd nomination by	

Ask for any additional nominations.

Close Nominations	
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Motion to close Nominations by	Seconded
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Election of Vice-President

(Plurality vote)

Vote on 1st Vice-Presidential Nomination						
Vote on the 1st nomination						
Roll Call Vote						
Ms. Fernandes (Carla)	Ms. Sarro (Danielle)	Ms. Ditchkus (Laura)	Ms. Pinto (Lucinda)	Ms. Perez (Jennifer)	Ms. Leone (Heather)	

(Plurality vote)

Vote on 2nd Vice-Presidential Nomination						
Vote on the 2nd nomination						
Roll Call Vote						
Ms. Fernandes (Carla)	Ms. Sarro (Danielle)	Ms. Ditchkus (Laura)	Ms. Pinto (Lucinda)	Ms. Perez (Jennifer)	Ms. Leone (Heather)	

Board Secretary to announce results of election.

Approve Election Results	
Motion to approve election results by	Seconded

Roll call						
Ms. Fernandes (Carla)	Ms. Sarro (Danielle)	Ms. Ditchkus (Laura)	Ms. Pinto (Lucinda)	Ms. Perez (Jennifer)	Ms. Leone (Heather)	

III. Executive Session (as needed)

Executive Meeting was read by _____.

Be It Resolved, that the East Newark Board of Education hereby adjourns to Executive Session in compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., for the reason(s) identified below. The minutes of the discussion during Executive Session will be available to the public when such minutes have been approved by the Board of Education pursuant to N.J.S.A. 47:1A-1.1 and the need for confidentiality no longer exists.

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property

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- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employers

Reason(s) for Executive Session _____.

Motion to go into closed session by	Seconded
Show of hands to enter closed session	
Closed Session Start at _____ PM	

Motion to adjourn closed session by	Seconded
Show of hands to end closed session	
Closed Session End at _____ PM	

Reconvene at _____ PM

IV. Public Comment

V. Resolutions (Reorganization agenda)

- R-01** Approves Meeting Dates and Time
- R-02** Approve Meeting Locations
- R-03** Approves Official Newspapers
- R-04** Approves Board Attorney
- R-05** Approves School Auditor
- R-06** Approves Insurance Consultant/Risk Manager
- R-07** Approves School Physician
- R-08** Approves Architect of Record
- R-09** Approves Compliance Officers
- R-10** Approves Order of Business
- R-11** Approves Depository of School Funds
- R-12** Approves Curriculum
- R-13** Approves Policies & By-Laws
- R-14** Approves Federal and State Fund Agents for the Board of Education
- R-15** Approves Tax Requisition Schedule
- R-16** Approves Bank Signatories
- R-17** Approves Superintendent Transfer Authority
- R-18** Approves delegates and representatives
- R-19** Approve Code of Ethics

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R-01 **Be It Resolved**, that the East Newark Board of Education, approves the following meeting dates for the Board of Education business meetings for the 2022-23 School Year, and to advertise this resolution in the official newspaper of the East Newark Board of Education.

Thursday, June 13, 2022
Monday, July 11, 2022
Monday, August 8, 2022
Monday, September 12, 2022
Monday, October 17, 2022
Monday, November 21, 2022
Monday, December 12, 2022
Monday, January 9, 2023
Monday, February 13, 2023
Monday, March 13, 2023
Monday, April 27, 2023
Tuesday, May 16, 2023 (Reorganization/Business Meeting)

At 7:00pm

R-02 **Be Further Resolved**, The Board Meeting Location is designated at the East Newark Board of Education at 501 N. 3rd St. East Newark, NJ 07029 as the official meeting place for the Board of Education meeting or Zoom Meeting Platform as needed or required.

R-03 **Be It Resolved**, that the East Newark Board of Education, designate the Jersey Journal as the official newspaper for advertisement of notices of the East Newark Board of Education; the Observer or the Star Ledger as alternate official newspapers.

R-04 **Be It Resolved**, that the East Newark Board of Education, approves Matthew J. Giacobbe, Esq. of Cleary Giacobbe Alfieri Jacobs, LLC, whose address is 169 Ramapo Valley Road, Upper Level Suite 105, Oakland, NJ 07436, as Counsel to the East Newark Board of Education for the 2022-23 school year at a rate of \$175.00 per hour for all attorneys and \$90.00 per hour for all law clerks and paralegals. The Board is awarding this contract for professional services, pursuant to N.J.S.A. 18A:18A-5(a) (1), without public advertising for bids.

R-05 **Be It Resolved**, that the East Newark Board of Education, approves Wielkottz & Company, LLC whose address is 401 Wanaque Avenue, Pompton Lakes, NJ 07442 at an annual fee of \$29,500 as the School Auditor for the 2022-23 school year. The Board is awarding this contract for professional services, pursuant to N.J.S.A 18A:18A-5(a) (1), without public advertising for bids.

R-06 **Be It Resolved**, that the East Newark Board of Education, approves George Morville of Arthur J. Gallagher Risk Management Services whose address is 200 Jefferson Park, Whippany, NJ 07981, as Insurance Consultant/Risk Manager for the 2022-23 school year with a fee per Fund Agreement for the following:

Property Insurance
General Liability
Employee Benefits Liability
Crime Insurance
Business Automobile Insurance
Umbrella Liability Insurance
School Board Legal Liability Insurance

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Worker's Compensation Insurance
Group Accident Insurance
Student Accident Insurance
Public Official Bonds

- R-07** **Be It Resolved**, that the East Newark Board of Education, approves Dr. Ponciano Palmiery as the School Physician whose address is 332 Harrison Avenue, Harrison, NJ 07029 for the 2022-23 school year at an annual fee of \$6,000. The Board is awarding this contract for professional services, pursuant to N.J.S.A. 18A:18A-5(a) (1), without public advertising for bids.
- R-08** **Be It Resolved**, that the East Newark Board of Education, approves USA Architects, Planer + Interiors Designers PA as the Architect of Record, whose address is 332 N. Doughty Avenue, Somerville, NJ 08876 for the 2022-23 school year at per project fee based or fee schedule. The Board is awarding this contract for professional services, pursuant to N.J.S.A. 18A:18A-5(a) (1), without public advertising for bids.
- R-09** **Be It Resolved**, that the East Newark Board of Education, approves the following compliance positions for the 2022-23 school year as follows:

<u>Position</u>	<u>Appointment</u>
Agency Compliance Office	CSA
Affirmative Action Officer	Veronica Pereira
Title IX Coordinator	Rosaura Bagolie, Ed.D.
Section 504 Compliance Officer	Rosaura Bagolie, Ed.D.
A.D.A. Coordinator	School Nurse
Homeless Liaison	Veronica Pereira
ADHERA Compliance Officer	School Business Administrator
Right to Know Officer	School Business Administrator
Integrated Pest Management (IPM) Coordinator	School Business Administrator
Public Agency Compliance Officer	School Business Administrator
Custodian of Public Records	School Business Administrator
Health and Safety Officer	School Business Administrator
^Purchasing Agent	School Business Administrator
Indoor Air Quality (IAQ) Coordinator	School Business Administrator

^ Bid Threshold \$45,000 and Quote Threshold \$6,600

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R-10 Be It Resolved, that the East Newark Board of Education, approves the order of business for the East Newark Board of Education Business Meetings as follows:

- I. Sunshine Statement/Call to Order/Flag Salute
- II. Executive Session (as needed)
- III. Public Comment (Agenda Items Only)
- IV. Superintendent's Report
- V. HIB Report
- VI. Resolutions (consent agenda)
- VII. Old Business
- VIII. New Business
- IX. Public Comments/Questions
- X. Board Comments
- XI. Adjournment

R-11 Be It Resolved, that the East Newark Board of Education, approves the following as Bank Depositories for the East Newark Board of Education, and to designate (1) the Board Treasurer, (2) President or Vice President, and (3) Superintendent (4) Business Administrator as authorized signatories:

Valley National Bank
Bank of America, N.A.

R-12 Be It Resolved, that the East Newark Board of Education, approves the curriculum on file for grades Pre-K through Grade 8 for the for the 2022-23 school year, unless modified upon the recommendation of the Superintendent.

R-13 Be It Resolved, that the East Newark Board of Education, approves the School District Policies & By-Laws as adopted and written in the District Policy Manual (prepared and updated by Strauss Esmay) with the stipulation that the Board may further amend and supplement Board policies, including those policies establishing its own by-laws and operational procedures.

R-14 Be It Resolved, that the East Newark Board of Education, approves the Superintendent and the School Business Administrator as the Board's Agents to request state and federal funds (as determined by the grantor) as follows, under the existing state and federal law as of the date of this organization meeting:

Non- Public Nursing, Non-Public Textbooks, Chapter 192-193,
Non-Public Technology, IDEA Basic, IDEA Pre-School Flow-Through,
EASA, NCLB, Title I, Title II, Title IV, Title VI,
Emergency Immigrant Education Program

R-15 Be It Resolved, that the East Newark Board of Education, approves the requisition of taxes from the Borough of East Newark to be paid in twelve (12) equal monthly payments for the 2022-23 school year.

R-16 Be It Resolved, that the East Newark Board of Education, approves the following account signatures at Valley National Bank: Board President, Board Vice-President, Treasurer, Superintendent and Board Secretary.

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<u>Account</u>	<u>Signatory</u>	<u>No. of Signers</u>
Current Account	Board President Board Vice-President Board Secretary Treasurer	3
Payroll Account	Board Secretary	1
Payroll Agency	Board Secretary Board President	2
Capital Reserve Account	Board President Board Vice-President Board Secretary Treasurer	3
Maintenance Reserve Account	Board President Board Vice-President Board Secretary Treasurer	3
Student Activities Account	Board Secretary Superintendent	2
Cafeteria	Board President Board Vice-President Board Secretary	2

R-17 Be It Resolved, that the East Newark Board of Education, approves Superintendent or designee, be designated to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting, as provided by N.J.S.A. 18A:22-8.1.

R-18 Be It Resolved, that the East Newark Board of Education, approves the following delegates/representatives be appointed for the 2022-23 school year.

Appointment of _____ as delegate to Hudson County School Boards Association

Appointment of _____ as alternate delegate to Hudson County School Boards Association

Appointment of _____ as sending district representative to Town of Harrison Board of Education

R-19 Be It Resolved, the East Newark Board of Education reaffirms the New Jersey School Board Member Code of Ethics, for the 2022-2023 school year.

Reading of the Code of Ethics by Board Members (as per attached).

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VI. Approve Reorganization Resolutions

Motion to approve Reorganization Resolutions by		Seconded			
Consent Agenda: Resolution R-01 thru R-19					
Motion:	Second:				
	Yea	Ney	Abstain	Absent	
Ms. Fernandes (Carla)					
Ms. Sarro (Danielle)					
Ms. Ditchkus (Laura)					
Ms. Pinto (Lucinda)					
Ms. Perez (Jennifer)					
Ms. Leone (Heather)					

VII. Superintendent’s Report / HIB report by Dr. Bagolie

VIII. Resolutions (Consent agenda)

- 5-1220-22** Approval of Minutes May 5, 2022 Regular & Executive
- 5-1221-22** Approve Monthly Financial Report
- 5-1222-22** Approve Transfers
- 5-1223-22** Approve bills list for May 17, 2022
- 5-1224-22** Approve School Calendar for 2022-2023 School Year
- 5-1225-22** Approve Resignation for Dr. Richard Corbett, Superintendent / Principal
- 5-1226-22** Approve 7th Grade Field Trip
- 5-1227-22** Approve Robert Clark, Consultant
- 5-1228-22** Approve Food Service Contract for 2022-2023
- 5-1229-22** Approve Acceptance of School Security Grant
- 5-1230-22** Approve Revised 2022-2023 Budget
- 5-1231-22** Approve contract addendum for Danica Davidman
- 5-1232-22** Approve Paraprofessional for Ashley Hempstead
- 5-1233-22** Approve Teaching Contract of Stephany Fardin
- 5-1234-22** Approve Dr. Shirley Sostre-Oquendo, Pediatric Psychiatrist
- 5-1235-22** Approve Robert Clark, Treasurer School Monies
- 5-1236-22** Approve \$125 per diem substitute teacher compensation

5-1220-22 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Acting Superintendent, approves the following minutes as submitted.

- May 5, 2022 Regular Meeting Minutes
- May 5, 2022 Executive Meeting Minutes

5-1221-22 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Acting Superintendent, accepts the financial reports as submitted, which include the monthly Board Secretary’s report and the Treasurer of School Monies report for the month ended April 30,

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2022. The Board notes that the Secretary's and Treasurer's reports are in balance for the cash receipts and disbursements for the month ended April 30, 2022 and

BE IT FURTHER RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10 (c), I, R. Paul Vizzuso, Board Secretary, certify that as of April 30, 2022 no budgetary line-item account has obligations and payments which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1, and that the District financial accounts have been reconciled and are in balance, and

BE IT FURTHER RESOLVED, that through the adoption of this resolution, we, the East Newark Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, certify that as of April 30, 2022 after review of the Board Secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.**5-1222-22 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the** approves the Monthly Transfer Reports as submitted for the month ended April 30, 2021.

5-1222-22 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Acting Superintendent, approves the Monthly Transfer Report as submitted for the month ended April 30, 2022.

5-1223-22 Be It Resolved, that the East Newark Board of Education, upon the recommendation of Acting Superintendent, approves the Bill List as submitted in the amount of \$35,125.75 for May 17, 2022 is hereby approved and payment authorized as funds of the board are made available following this meeting.

5-1224-22 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Acting Superintendent, approves the school calendar for the 2022-23 school year (as attached).

5-1225-22 Be It Resolved, that the East Newark Board of Education accepts the resignation of Dr. Richard Corbett, Superintendent / Principal effective June 30, 2022.

5-1226-22 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Acting Superintendent, approves the following field trip:

Destination	Date	Admission	Transportation
Sterling Hill Mining Museum	May 25, 2022	\$306.00	\$665.00

5-1227-22 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Acting Superintendent, approves Mr. Robert Clark, Consultant at a rate of \$90.00 per hour.

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5-1228-22 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Acting Superintendent, hereby award and approve the contract with Maschio’s Food Services, Inc. for the 2022-2023 school year. From 46 and From 320 B attached.

- Management Fee \$8,505.81
- No Guarantee Return to the Board

5-1229-22 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Acting Superintendent, approves the acceptance of the School Security Grant in the amount of \$20,000 approved by the Department of Education on November 23, 2021. The grant is for the period September 1, 2021 – August 31, 2022.

5-1230-22 **Be It Resolved**, that the East Newark Board of Education, that upon the recommendation of the Acting Superintendent, approves the **revised 2022-2023** budget reflecting a zero increase in the Tax Levy.

WHEREAS, the East Newark Board of Education adopted a tentative budget on March 17, 2022 to be submitted to the Executive County Superintendent of Schools for approval; and

WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools on March 24, 2022; and

WHEREAS, the tentative budget was advertised in the legal section of the Jersey Journal on March 24, 2022; and

WHEREAS, the final budget was presented to the public during a public hearing on March 28, 2022; and

WHEREAS, the total amount of the budget for General Fund Expenses shall be \$7,298,736 of which \$1,512,158 shall be raised by tax levy; and

WHEREAS, the total amount of the budget for Special Revenue Fund Expense shall be \$1,892,550 of which \$0.00 shall be raised by tax levy; and

NOW THEREFORE, BE IT RESOLVED, that the East Newark Board of Education hereby adopts the 2022-2023 School Year budget; and

BE IT RESOLVED, that there should be raised for the General Funds \$1,512,158 for the ensuing School Year 2022-2023.

5-1231-22 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Acting Superintendent approves the amended consulting contract of Danica Davidman.

5-1232-22 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Acting Superintendent approves Ashley Hempstead as paraprofessional for 2022-2023 school year at a rate of \$13.91 per hour with single benefits from 8:00am-3:00pm

5-1233-22 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Acting Superintendent approves the hiring of Stephany Fardin teacher at BA step 8 for the 2022-2023 school year at a contractual rate of \$50,952 with single-family benefits.

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- 5-1234-22** Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Acting Superintendent approves Dr. Shirley Sostre-Oquendo, Board Certified Pediatric Psychiatrist to conduct evaluations of the Child Study Team at a rate of \$900 per evaluation.
- 5-1235-22** Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Acting Superintendent approves Robert Clark, Treasure School Monies at a rate of \$90.00 per hour.
- 5-1236-22** Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Acting Superintendent, approves substitute teacher compensation at \$125 per diem for the 2022-23 school year.

Consent Agenda: Resolutions 5-1220-22 thru 5-1236-22				
Motion:	Second:			
	Yea	Ney	Abstain	Absent
Ms. Fernandes (Carla)				
Ms. Sarro (Danielle)				
Ms. Ditchkus (Laura)				
Ms. Pinto (Lucinda)				
Ms. Perez (Jennifer)				
Ms. Leone (Heather)				

- X. **Old Business**
- XI. **New Business**
- XII. **Public Comment/Questions**
- XIII. **Board Comments**
- XIV. **Adjournment**

Meeting Adjournment

Motion to adjourn meeting by	Seconded
Show of hands to adjourn meeting	

Meeting Adjourned at _____ PM