

Bilingual Teacher

East Newark Public School

Job Descriptions

Title:

Bilingual Teacher

Qualifications:

1. Valid State of New Jersey Teaching Certificate
2. Endorsement in bilingual education
3. Fluent in Spanish and English
4. Such alternatives to the above qualifications as the Board may find appropriate and acceptable
5. Demonstrate the ability to communicate effectively in English and in the selected native language, both orally and in writing, using proper grammar and vocabulary.
6. Demonstrate knowledge and understanding of child growth and development, effective instructional strategies, classroom management, learning assessment and diagnosis, and research related to English language acquisition.

Reports to:

Supervisor of Curriculum and Instruction

Supervises:

Instructional aide(s) and volunteers as assigned

Job Goal(s):

The Bilingual Teacher provides specialized instruction for the purpose/s of developing the students' ability to effectively perform courses of study (Spanish or English as appropriate) and acquire the English language.

Responsibilities:

1. Performs those activities listed in the district's classroom teacher job description as appropriate and applicable.
2. Plans, organizes, and provides instruction in English and in native language of students in the New Jersey Student Learning Standards, Spanish Language Arts Standards (as appropriate). Instruction must be consistent and coordinated with the district's instructional program so that students meet and exceed learning targets and the requirements outlined in the state and federal law.
3. Develops and delivers lesson plans utilizing a broad range of appropriate differentiated techniques and strategies addressing all aspects of communication that develop each student's ability to read, write, speak, and listen in content areas at levels that ensure learners meet or exceed learning targets, and allow English learners to meaningfully access the district's instructional program.
4. Administers academic and language assessments for the purpose of evaluating student's progress in meeting academic learning targets and progress in language acquisition. Maintains complete and accurate records of student's progress and evidence of growth and progress.
5. Provides a nurturing, supportive, and positive learning environment with high expectations that encourage student responsibility, enhance motivation, clearly communicate classroom routines, and incorporate challenging instructional strategies.

6. Facilitates frequent and effective home-school communication by coordinating: conferences; written communication; parent trainings and other meetings/events; and administrative support for childcare, interpreting, translations, etc.
7. Attends professional English Language Acquisition meetings as well as serves on building or district committees, and attends staff meetings as may be requested or as established by school policy.
8. Understands and complies with the policies, rules, and regulations regarding the education of bilingual education students. Advocates for the program needs that are required to meet the learning needs of bilingual students.
9. Performs such other and not specifically enumerated duties as may be requested by the Board of Education, superintendent, principal or established by the School Policy.

Terms of Employment:

182-day school year

Salary and school year to be established by the Board and consistent with the ENEA Agreement

Evaluation:

Performance of this job will be evaluated by the Supervisor of Curriculum.

Board Approved December 16, 2019