

**East Newark Board of Education, 501 North 3<sup>rd</sup> St., East Newark, N. J. 07029**

The **Reorganization/Regular Public Meeting** of the East Newark Board of Education to be held on May 19, 2021 at 6:15 p.m. via [Zoom](#).

**Agenda**

**I. Sunshine Statement/Call to Order/Flag Salute –**

In accordance with the Open Public Meetings Act, *N.J.S.A. 10:4-6 et seq.*, adequate notification of this meeting has been provided by advertising in the Jersey Journal and posted at the Borough Clerk’s Office.

<b>BOARD MEMBER</b>	<b>PRESENT</b>	<b>ABSENT</b>
Ms. Goncalves (Brigite)		
Ms. Lopez (Johanna)		
Ms. Fernandes (Carla)		
Ms. Slattery (Valeria)		

**II. Oath of Office for New Board Members**

**III. Nominations for the Office of Board President**

Chairman Pro Tem (Board Secretary) opens the floor to nominations for President:

Board Secretary opens the floor to nominations for Board President.

Nominated:

Vote:

**IV. Nominations for the Office of Board Vice President**

Chairman Pro Tem opens the floor to nominations for Vice President:

Nominated:

Vote:

**V. Executive Session (as needed)**

Executive Meeting was read by \_\_\_\_\_.

Be It Resolved, that the East Newark Board of Education hereby adjourns to Executive Session in compliance with the Open Public Meetings Act, *N.J.S.A. 10:4-6 et seq.*, for the reason(s) identified below. The minutes of the discussion during Executive Session will be available to the public when such minutes have been approved by the Board of Education pursuant to *N.J.S.A. 47:1A-1.1 and the need for confidentiality no longer exists.*

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- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employers

Enter Executive Session:            Motion \_\_\_\_\_; Second \_\_\_\_\_; Voice Vote \_\_\_\_\_.

Exit Executive Session:            Motion \_\_\_\_\_; Second \_\_\_\_\_; Voice Vote \_\_\_\_\_.

**VI.     Public Comment**

**VII.    Resolutions (Reorganization agenda)**

- R-01** Approves Meeting Dates
- R-02** Approves Official Newspapers
- R-03** Approves Board Secretary
- R-04** Approves Board Attorney
- R-05** Approves School Auditor
- R-06** Approves Insurance Consultant/Risk Manager
- R-07** Approves School Physician
- R-08** Approves Architect of Record
- R-09** Approves Compliance Officers
- R-10** Approves Order of Business
- R-11** Approves Depository of School Funds
- R-12** Approves Curriculum
- R-13** Approves Policies & By-Laws
- R-14** Approves Federal and State Fund Agents for the Board of Education
- R-15** Approves Tax Requisition Schedule
- R-16** Approves Bank Signatories
- R-17** Approves Superintendent Transfer Authority
- R-18** Approves delegates and representatives
- R-19** Approve \$100 per diem substitute teacher compensation

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**R-01** **Be It Resolved**, that the East Newark Board of Education, approves the following meeting dates for the Board of Education business meetings for the 2021-22 School Year, and to advertise this resolution in the official newspaper of the East Newark Board of Education.

Tuesday, June 22, 2021  
Monday, July 19, 2021  
Monday, August 16, 2021  
Monday, September 20, 2021  
Monday, October 18, 2021  
Monday, November 15, 2021  
Monday, December 20, 2021  
Monday, January 24, 2022  
Monday, February 14, 2022  
Monday, March 14, 2022  
Monday, April 25, 2022  
Monday, May 16, 2022 (reorganization/business meeting)

**R-02** **Be It Resolved**, that the East Newark Board of Education, designate the Jersey Journal as the official newspaper for advertisement of notices of the East Newark Board of Education; the Observer or the Star Ledger as alternate official newspapers.

**R-03** **Be It Resolved**, that the East Newark Board of Education, approves Paul Vizzuso as Board Secretary for the 2021-2022 school year.

**R-04** **Be It Resolved**, that the East Newark Board of Education, approves Cecilia E. Lindenfelser, whose address is 570 Kearny Avenue, Kearny, NJ 07032 as Counsel to the East Newark Board of Education for the 2021-22 school year at a rate of \$150.00 per hour. The Board is awarding this contract for professional services, pursuant to N.J.S.A. 18A:18A-5(a) (1), without public advertising for bids.

**R-05** **Be It Resolved**, that the East Newark Board of Education, approves Samuel Klein & Company whose address is 550 Broad Street, Newark, NJ 07102 at an annual fee of \$32,450, as the School Auditor for the 2021-22 school year. The Board is awarding this contract for professional services, pursuant to N.J.S.A 18A:18A-5(a) (1), without public advertising for bids.

**R-06** **Be It Resolved**, that the East Newark Board of Education, approves George Morville of Arthur J. Gallagher Risk Management Services whose address is 550 Newton-Sparta Road, Newton, NJ 07860, as Insurance Consultant/Risk Manager for the 2021-22 school year with a fee per Fund Agreement for the following:

Property Insurance  
General Liability  
Employee Benefits Liability  
Crime Insurance  
Business Automobile Insurance  
Umbrella Liability Insurance  
School Board Legal Liability Insurance  
Worker's Compensation Insurance  
Group Accident Insurance  
Student Accident Insurance  
Public Official Bonds

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- R-07 Be It Resolved**, that the East Newark Board of Education, approves Dr. Ponciano Palmiery as the School Physician whose address is 332 Harrison Avenue, Harrison, NJ 07029 for the 2021-22 school year at an annual fee of \$4,000. The Board is awarding this contract for professional services, pursuant to N.J.S.A. 18A:18A-5(a) (1), without public advertising for bids.
- R-08 Be It Resolved**, that the East Newark Board of Education, approves USA Architects, Planer + Interiors Designers PA as the Architect of Record, whose address is 332 N. Doughty Avenue, Somerville, NJ 08876 for the 2021-22 school year at per project fee based or fee schedule. The Board is awarding this contract for professional services, pursuant to N.J.S.A. 18A:18A-5(a) (1), without public advertising for bids.
- R-09 Be It Resolved**, that the East Newark Board of Education, approves the following compliance positions for the 2021-22 school year as follows:

<u>Position</u>	<u>Appointment</u>
Agency Compliance Office	Richard Corbett
Affirmative Action Officer	Veronica Pereira
Title IX Coordinator	Rosaura Bagolie, Ed.D.
Section 504 Compliance Officer	Rosaura Bagolie, Ed.D.
A.D.A. Coordinator	School Nurse
Homeless Liaison	Veronica Pereira
ADHERA Compliance Officer	Paul Vizzuso
Right to Know Officer	Paul Vizzuso
Integrated Pest Management (IPM) Coordinator	Paul Vizzuso
Public Agency Compliance Officer	Paul Vizzuso
Custodian of Public Records	Paul Vizzuso
Health and Safety Officer	Paul Vizzuso
^Purchasing Agent	Paul Vizzuso
Indoor Air Quality (IAQ) Coordinator	Paul Vizzuso

^ Bid Threshold \$40,000 and Quote Threshold \$6,000

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**R-10 Be It Resolved**, that the East Newark Board of Education, approves the order of business for the East Newark Board of Education Business Meetings as follows:

- I. Sunshine Statement/Call to Order/Flag Salute
- II. Executive Session (as needed)
- III. Public Comment (Agenda Items Only)
- IV. Superintendent's Report
- V. HIB Report
- VI. Resolutions (consent agenda)
- VII. Old Business
- VIII. New Business
- IX. Public Comments/Questions
- X. Board Comments
- XI. Adjournment

**R-11 Be It Resolved**, that the East Newark Board of Education, approves the following as Bank Depositories for the East Newark Board of Education, and to designate (1) the Board Treasurer, (2) President or Vice President, and (3) Superintendent (4) Business Administrator as authorized signatories:

Valley National Bank  
Bank of America, N.A.

**R-12 Be It Resolved**, that the East Newark Board of Education, approves the curriculum on file for grades Pre-K through Grade 8 for the for the 2021-22 school year, unless modified upon the recommendation of the Superintendent.

**R-13 Be It Resolved**, that the East Newark Board of Education, approves the School District Policies & By-Laws as adopted and written in the District Policy Manual (prepared and updated by Strauss Esmay) with the stipulation that the Board may further amend and supplement Board policies, including those policies establishing its own by-laws and operational procedures.

**R-14 Be It Resolved**, that the East Newark Board of Education, approves the Superintendent and the School Business Administrator as the Board's Agents to request state and federal funds (as determined by the grantor) as follows, under the existing state and federal law as of the date of this organization meeting:

Non- Public Nursing, Non-Public Textbooks, Chapter 192-193,  
Non-Public Technology, IDEA Basic, IDEA Pre-School Flow-Through,  
EASA, NCLB, Title I, Title II, Title IV, Title VI,  
Emergency Immigrant Education Program

**R-15 Be It Resolved**, that the East Newark Board of Education, approves the requisition of taxes from the Borough of East Newark to be paid in twelve (12) equal monthly payments for the 2021-22 school year.

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**R-16 Be It Resolved**, that the East Newark Board of Education, approves the following account signatures at Valley National Bank: Board President, Board Vice-President, Treasurer, Superintendent and Board Secretary.

<u>Account</u>	<u>Signatory</u>	<u>No. of Signers</u>
Current Account	Board President Board Vice-President Board Secretary Treasurer	3
Payroll Account	Board Secretary	1
Payroll Agency	Board Secretary Board President	2
Capital Reserve Account	Board President Board Vice-President Board Secretary Treasurer	3
Maintenance Reserve Account	Board President Board Vice-President Board Secretary Treasurer	3
Student Activities Account	Board Secretary Superintendent	2
Cafeteria	Board President Board Vice-President Board Secretary	2

**R-17 Be It Resolved**, that the East Newark Board of Education, approves Superintendent or designee, be designated to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting, as provided by N.J.S.A. 18A:22-8.1.

**R-18 Be It Resolved**, that the East Newark Board of Education, approves the following delegates/representatives be appointed for the 2021-22 school year.

Appointment of \_\_\_\_\_ as delegate to Hudson County School Boards Association

Appointment of \_\_\_\_\_ as alternate delegate to Hudson County School Boards Association

Appointment of \_\_\_\_\_ as sending district representative to Town of Harrison Board of Education

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**R-19 Be It Resolved**, that the East Newark Board of Education, approves substitute teacher compensation at \$100 per diem for the 2021-22 school year.

<b>Reorganization Agenda: Resolution R-01 thru R-19</b>				
<b>Motion:</b>	<b>Second:</b>			
	Yea	Ney	Abstain	Absent
Ms. Goncalves (Brigite)				
Ms. Lopez (Johanna)				
Ms. Fernandes (Carla)				
Ms. Slattery (Valeria)				

**VIII. Superintendent’s Report / HIB report by Dr. Corbett**

**IX. Resolutions (Consent agenda)**

- 05-943-21** Approval of Minutes April 19, 2021 Regular & Executive and May 4, 2021 Regular and Executive
- 05-944-21** Approve Monthly Financial Report
- 05-945-21** Approve Transfers
- 05-946-21** Approve bills list for April 30, 2021
- 05-947-21** Approve Tax Levy Payment Schedule
- 05-948-21** Approve Food Service Management Company Contract Renewal
- 05-949-21** Approve CSI Software Support Contract
- 05-950-21** Approve M. Cedeno for Summer Work
- 05-951-21** Approve Nurse Acuna for Summer Camp
- 05-952-21** Approve D. Betancourth Paraprofessional for Pre—Kindergarten
- 05-953-21** Approve J. Gamarra as P/T Bus Driver
- 05-954-21** Approve S. Fardin to Assist In State Testing
- 05-955-21** Rescind Resolution
- 05-956-21** Approve D. Brown retroactively on Salary Guide
- 05-957-21** Approve D. Brown BA+30/8 for the 2021-2022 School Year
- 05-958-21** Approve Agreement with Educational Services Commission of New Jersey
- 05-959-21** Approve School Calendar for 2021-2022 School Year
- 05-960-21** Approve School Security Grant

**05-943-21 Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the following minutes as submitted.

- April 19, 2021 Regular Meeting Minutes
- April 19, 2021 Executive Meeting Minutes
- May 4, 2021 Special Meeting Minutes
- May 4, 2021 Executive Meeting Minutes

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- 05-944-21**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, accepts the financial reports as submitted, which include the monthly Board Secretary's report and the Treasurer of School Monies report for the month ended April 30, 2021. The Board notes that the Secretary's and Treasurer's reports are in balance for the cash receipts and disbursements for the month ended April 30, 2021 and
- BE IT FURTHER RESOLVED**, that pursuant to N.J.A.C. 6A:23A-16.10 (c), I, R. Paul Vizzuso, Board Secretary, certify that as of April 30, 2021 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1, and that the District financial accounts have been reconciled and are in balance, and
- BE IT FURTHER RESOLVED**, that through the adoption of this resolution, we, the East Newark Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, certify that as of April 30, 2021 after review of the Board Secretary's monthly financial report (appropriation section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 05-945-21**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the Monthly Transfer Reports as submitted for the month ended April 30, 2021.
- 05-946-21**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the Bill List as submitted in the amount of \$666,492.49 for April 30, 2021 is hereby approved and payment authorized as funds of the board are made available following this meeting.
- 05-947-21**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the attached 2021-2022 Tax Levy Payment Schedule to be submitted to the Borough of East Newark as submitted.
- 05-948-21**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the Food Service Management Company (FSMC) Cost Reimbursable COVID Contract Renewal (6<sup>th</sup> year) School Year 2021-2022 as submitted.
- 05-949-21**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the 2021-2022 CSI Software Support Contract in the amount of \$2,640.00 as submitted.
- 05-950-21**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves Michael Cedeno for summer work not to exceed 4 days per week at his per diem rate.
- 05-951-21**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves Nurse Acuna for summer camp.



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- 05-952-21**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, retroactively approves Diana Betancourth paraprofessional for Pre-Kindergarten at a rate of \$13.50 per hour, 29 hours per week with no health benefits. \*employment subject to criminal history review:
  
- 05-953-21**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves Janet Gamarra as P/T Bus Driver effective July 6, 2021 at a rate of \$24 per hour, 20 hours per week with no health benefits.
  
- 05-954-21**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves Stephany Fardin to assist in State testing on May 10 thru May 24 at her daily per diem rate of \$244.78.
  
- 05-955-21**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, rescind resolution 03-910-21.
  
- 05-956-21**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves retroactively Derris Brown to move on the salary guide to BA Step 7 plus 30, effective March 29, 2021.
  
- 05-957-21**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves Derris Brown as Middle School S.S./Science Teacher for the 2021-2022, BA+30 Step 8.
  
- 05-958-21**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the Agreement between the East Newark Board of Education and the Educational Services Commission of New Jersey effective May 17, 2021 as attached.
  
- 05-959-21**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the school calendar for the 2021-22 school year (as attached)
  
- 05-960-21**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the School Security Grant for the 2020-2021 school year in the amount of \$20,000. The District acknowledges the availability of local funds in case the total estimated costs of the proposed work exceeds the school district’s grant allowance.

<b>Consent Agenda:</b> Resolution 05-943-21 to 05-960-21				
<b>Motion:</b>	<b>Second:</b>			
	Yea	Ney	Abstain	Absent
Ms. Goncalves (Brigite)				
Ms. Lopez (Johanna)				
Ms. Fernandes (Carla)				
Ms. Slattery (Valeria)				

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- X. Old Business**
- XI. New Business**
- XII. Public Comment/Questions**
- XIII. Board Comments**
- XIV. Adjournment**