

East Newark Board of Education, 501 North 3rd St., East Newark, N. J. 07029

The **Reorganization/Regular Public Meeting** of the East Newark Board of Education to be held on May 18, 2020 at 6:15 p.m. via Zoom.

Agenda

I. Sunshine Statement/Call to Order/Flag Salute –

In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., adequate notification of this meeting has been provided by advertising in the Jersey Journal and posted at the Borough Clerk’s Office.

BOARD MEMBER	PRESENT	ABSENT
Mr. Balsam (Mark)		
Ms. Fernandes (Carla)		
Ms. Goncalves (Brigite)		
Ms. Lopez (Johanna)		

II. Oath of Office for New Board Members

III. Nominations for the Office of Board President

Chairman Pro Tem (Board Secretary) opens the floor to nominations for President:

Board Secretary opens the floor to nominations for Board President.

Nominated:

Seconded:

Vote:

IV. Nominations for the Office of Board Vice President

Chairman Pro Tem opens the floor to nominations for Vice President:

Nominated:

Seconded:

Vote:

V. Executive Session (as needed)

Executive Meeting was read by _____.

Be It Resolved, that the East Newark Board of Education hereby adjourns to Executive Session in compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., for the reason(s) identified below. The minutes of the discussion during Executive Session will be available to the public when such minutes have been approved by the Board of Education pursuant to N.J.S.A. 47:1A-1.1 and the need for confidentiality no longer exists.

East Newark Board of Education, 501 North 3rd St., East Newark, N. J. 07029

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employers

Enter Executive Session: Motion _____; Second _____; Voice Vote _____.

Exit Executive Session: Motion _____; Second _____; Voice Vote _____.

VI. Public Comment

VII. Superintendent’s Report

VIII. HIB report by Dr. Corbett

IX. Resolutions (Reorganization agenda)

- R-01** Approves Meeting Dates
- R-02** Approves Official Newspapers
- R-03** Approves Board Secretary
- R-04** Approves Treasurer of School Monies
- R-05** Approves Board Attorney
- R-06** Approves Negotiations Attorney
- R-07** Approves School Auditor
- R-08** Approves Insurance Consultant/Risk Manager
- R-09** Approves School Physician
- R-10** Approves Architect of Record
- R-09** Approves Affirmative Action Officer
- R-10** Approves Title IX Coordinator
- R-11** Approves Officers
- R-12** Approves Order of Business
- R-13** Approves Depository of School Funds
- R-14** Approves Curriculum
- R-15** Approves Policies & By-Laws
- R-16** Approves Federal and State Fund Agents for the Board of Education
- R-17** Approves Tax Requisition Schedule
- R-18** Approves Bank Signatories
- R-19** Approves Superintendent Transfer Authority
- R-20** Approves delegates and representatives
- R-21** Approve \$100 per diem substitute teacher compensation

East Newark Board of Education, 501 North 3rd St., East Newark, N. J. 07029

R-01 Be It Resolved, that the East Newark Board of Education, approves the following meeting dates for the Board of Education business meetings for the 2019-20 School Year, and to advertise this resolution in the official newspaper of the East Newark Board of Education.

Monday, June 15, 2020
Monday, July 20, 2020
Monday, August 17, 2020
Monday, September 21, 2020
Monday, October 19, 2020
Monday, November 16, 2020
Monday, December 21, 2020
Monday, January 25, 2021
Monday, February 22, 2021
Monday, March 15, 2021
Monday, April 19, 2021
Monday, May 17, 2021 (reorganization/business meeting)

R-02 Be It Resolved, that the East Newark Board of Education, designate the Jersey Journal as the official newspaper for advertisement of notices of the East Newark Board of Education; the Observer or the Star Ledger as alternate official newspapers.

R-03 Be It Resolved, that the East Newark Board of Education, approves Letizia Pantoliano, Ed.D. as Board Secretary for the 2020-2021 school year.

R-04 Be It Resolved, that the East Newark Board of Education, approves Robert Knapp as Treasurer of School Monies for the 2019-2020 school year, with a stipend of \$3,100.

R-05 Be It Resolved, that the East Newark Board of Education, approves Cecilia E. Lindenfelser, whose address is 570 Kearny Avenue, Kearny, NJ 07032 as Counsel to the East Newark Board of Education for the 2020-21 school year at a rate of \$150.00 per hour. The Board is awarding this contract for professional services, pursuant to N.J.S.A. 18A:18A-5(a) (1), without public advertising for bids.

R-06 Be It Resolved, that the East Newark Board of Education, approves Allan Roth of Roth D'Aquanni, LLC, whose address is 150 Morris Avenue, Springfield New Jersey as Negotiations Attorney for the East Newark Board of Education for the 2020-21 school year at a rate of \$150.00 per hour. The Board is awarding this contract for professional services, pursuant to N.J.S.A 18A:18A-5(a) (1), without public advertising for bids.

R-07 Be It Resolved, that the East Newark Board of Education, approves Samuel Klein & Company whose address is 550 Broad Street, Newark, NJ 07102 at an annual fee of \$32,450, as the School Auditor for the 2020-21 school year. The Board is awarding this contract for professional services, pursuant to N.J.S.A 18A:18A-5(a) (1), without public advertising for bids.

R-08 Be It Resolved, that the East Newark Board of Education, approves George Morville of Arthur J. Gallagher Risk Management Services whose address is 550 Newton-Sparta Road, Newton, NJ 07860, as Insurance Consultant/Risk Manager for the 2020-21 school year with a fee per Fund Agreement for the following:

Property Insurance
General Liability

East Newark Board of Education, 501 North 3rd St., East Newark, N. J. 07029

Employee Benefits Liability
Crime Insurance
Business Automobile Insurance
Umbrella Liability Insurance
School Board Legal Liability Insurance
Worker's Compensation Insurance
Group Accident Insurance
Student Accident Insurance
Public Official Bonds

R-09 Be It Resolved, that the East Newark Board of Education, approves Dr. Ponciano Palmiery as the School Physician whose address is 332 Harrison Avenue, Harrison, NJ 07029 for the 2020-21 school year at an annual fee of \$4,000. The Board is awarding this contract for professional services, pursuant to N.J.S.A. 18A:18A-5(a) (1), without public advertising for bids.

R-10 Be It Resolved, that the East Newark Board of Education, approves USA Architects, Planer + Interiors Designers PA as the Architect of Record, whose address is 332 N. Doughty Avenue, Somerville, NJ 08876 for the 2020-21 school year at per project fee based or fee schedule. The Board is awarding this contract for professional services, pursuant to N.J.S.A. 18A:18A-5(a) (1), without public advertising for bids.

R-11 Be It Resolved, that the East Newark Board of Education, approves the following compliance positions for the 2019-20 school year as follows:

<u>Position</u>	<u>Appointment</u>
Agency Compliance Office	Richard Corbett
Affirmative Action Officer	Veronica Pereira
Title IX Coordinator	Rosaura Bagolie, Ed.D.
Section 504 Compliance Officer	Rosaura Bagolie, Ed.D.
A.D.A. Coordinator	School Nurse
Homeless Liaison	Veronica Pereira
ADHERA Compliance Officer	Letizia Pantoliano, Ed.D.
Right to Know Officer	Letizia Pantoliano, Ed.D.
Integrated Pest Management (IPM) Coordinator	Letizia Pantoliano, Ed.D.
Public Agency Compliance Officer	Letizia Pantoliano, Ed.D.
Custodian of Public Records	Letizia Pantoliano, Ed.D.
Health and Safety Officer	Letizia Pantoliano, Ed.D.
^Purchasing Agent	Letizia Pantoliano, Ed.D.
Indoor Air Quality (IAQ) Coordinator	Letizia Pantoliano, Ed.D.

^ Bid Threshold \$40,000 and Quote Threshold \$6,000

East Newark Board of Education, 501 North 3rd St., East Newark, N. J. 07029

R-12 Be It Resolved, that the East Newark Board of Education, approves the order of business for the East Newark Board of Education Business Meetings as follows:

- I. Sunshine Statement/Call to Order/Flag Salute
- II. Executive Session (as needed)
- III. Public Comment (Agenda Items Only)
- IV. Superintendent's Report
- V. HIB Report
- VI. Resolutions (consent agenda)
- VII. Old Business
- VIII. New Business
- IX. Public Comments/Questions
- X. Board Comments
- XI. Adjournment

R-13 Be It Resolved, that the East Newark Board of Education, approves the following as Bank Depositories for the East Newark Board of Education, and to designate (1) the Board Treasurer, (2) President or Vice President, and (3) Superintendent (4) Business Administrator as authorized signatories:

Valley National Bank
Bank of America, N.A.

R-14 Be It Resolved, that the East Newark Board of Education, approves the curriculum on file for grades Pre-K through Grade 8 for the for the 2020-21 school year, unless modified upon the recommendation of the Superintendent.

R-15 Be It Resolved, that the East Newark Board of Education, approves the School District Policies & By-Laws as adopted and written in the District Policy Manual (prepared and updated by Strauss Esmay) with the stipulation that the Board may further amend and supplement Board policies, including those policies establishing its own by-laws and operational procedures.

R-16 Be It Resolved, that the East Newark Board of Education, approves the Superintendent and the School Business Administrator as the Board's Agents to request state and federal funds (as determined by the grantor) as follows, under the existing state and federal law as of the date of this organization meeting:

Non- Public Nursing, Non-Public Textbooks, Chapter 192-193,
Non-Public Technology, IDEA Basic, IDEA Pre-School Flow-Through,
EASA, NCLB, Title I, Title II, Title IV, Title VI,
Emergency Immigrant Education Program

R-17 Be It Resolved, that the East Newark Board of Education, approves the requisition of taxes from the Borough of East Newark to be paid in twelve (12) equal monthly payments for the 2020-21 school year.

East Newark Board of Education, 501 North 3rd St., East Newark, N. J. 07029

R-18 Be It Resolved, that the East Newark Board of Education, approves the following account signatures at Valley National Bank: Board President, Board Vice-President, Treasurer, Superintendent and Board Secretary

<u>Account</u>	<u>Signatory</u>	<u>No. of Signers</u>
Current Account	Board President Board Vice-President Board Secretary Treasurer	3
Payroll Account	Board Secretary	1
Payroll Agency	Board Secretary Board President	2
Capital Reserve Account	Board President Board Vice-President Board Secretary Treasurer	3
Maintenance Reserve Account	Board President Board Vice-President Board Secretary Treasurer	3
Student Activities Account	Board Secretary Superintendent	2
Cafeteria	Board President Board Vice-President Board Secretary	2

R-19 Be It Resolved, that the East Newark Board of Education, approves Superintendent or designee, be designated to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of the next regular meeting, as provided by N.J.S.A. 18A:22-8.1.

R-20 Be It Resolved, that the East Newark Board of Education, approves the following delegates/representatives be appointed for the 2020-21 school year.

- Appointment of _____ as delegate to Hudson County School Boards Association
- Appointment of _____ as alternate delegate to Hudson County School Boards Association
- Appointment of _____ as sending district representative to Town of Harrison Board of Education

R-21 Be It Resolved, that the East Newark Board of Education, approves substitute teacher compensation at \$100 per diem for the 2020-21 school year.

East Newark Board of Education, 501 North 3rd St., East Newark, N. J. 07029

Reorganization Agenda: Resolution R-01 thru R-21				
Motion:	Second:			
	Yea	Ney	Abstain	Absent
Mr. Balsam Jr. (Mark)				
Ms. Fernandes (Carla)				
Ms. Goncalves (Brigite)				
Ms. Lopez (Johanna)				

X. Resolutions (consent agenda)

- 05-736-20** Approval of Minutes
- 05-737-20** Approve Bills and Claims from Current Account and Cafeteria Account April 2020
- 05-738-20** Approve April 2020 payroll
- 05-739-20** Approve financial reports – March 2020
- 05-740-20** Approve job description for Supervisor of Special Services / LDTC.
- 05-741-20** Approve job description for Special Education Teacher
- 05-742-20** Approve Brandon Fronjian Boys / Girls basketball coach
- 05-743-20** Approve Spectrotel contract
- 05-744-20** Acknowledge the resignation of Richard Lopez
- 05-745-20** Approve maternity leave of Derris Brown
- 05-746-20** Approve maternity leave of Stephany Fardin
- 05-747-20** Approve Silvia Rainho for School Guidance Counselor, MA Step 6.
- 05-748-20** Acknowledge the resignation of Magdoulén Sawires, middle school math teacher.
- 05-749-20** Approve Contractor / Owner agreement for bathroom renovations
- 05-750-20** Approve 2020 – 2021 school calendar
- 05-751-20** Approve *School Health Related Closure Plan*
- 05-752-20** Approve contract for Rosaura Bagolie, LDTC, / CST Supervisor
- 05-753-20** Approve contract for Letizia Pantoliano, School Business Administrator
- 05-754-20** Approve Software Support Contract with Computer Solutions, Inc.
- 05-755-20** Approve Maschio’s Food Service, Inc. for the 2020-21 school year
- 05-756-20** Accept Donation from Robert Half
- 05-757-20** Approve Ingrid Fullerton, middle school math teacher, MA Step 11.
- 05-758-20** Approve Carol Costanzo, middle school math teacher, MA Step 11.

- 05-736-20** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the minutes of the Regular Public Meeting held on April 20, 2020 as submitted.

- 05-737-20** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the payment of Bills and Claims, from the Current Account and Cafeteria Account dated April 16, 2019 thru May 20, 2019 in the amount of \$ 366,734.10.

East Newark Board of Education, 501 North 3rd St., East Newark, N. J. 07029

- 05-738-20** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the payment of April 15, 2019 and April 30, 2019 payrolls as follows:
- | | |
|----------------|---------------------|
| April 15, 2019 | \$ 76,747.51 |
| April 30, 2019 | \$ <u>75,942.71</u> |
| Total | \$ 152,690.22 |
- 05-739-20** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the Board Secretary's (A148) Report, for the month ending March 2020.
- 05-740-20** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, Approve job description for Supervisor of Special Services / LDTC.
- 05-741-20** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the job description for Special Education Teacher
- 05-742-20** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, retroactively approves Brandon Fronjian Boys / Girls basketball coach.
- 05-743-20** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, Approves Spectrotel contract.
- 05-744-20** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, acknowledges the resignation of Richard Lopez.
- 05-745-20** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves maternity leave for Derris Brown, from September 1 until October 9, 2020. She will then commence her New Jersey Family Leave, which will extend until November 24, 2020.
- 05-746-20** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves maternity leave for Stephany Fardin from September 1 until October 9, 2020. She will then commence her New Jersey Family Leave, which will extend until November 24, 2020.
- 05-747-20** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves Silvia Rainho for School Guidance Counselor, MA Step 6 pending the completion of the criminal background check.
- 05-748-20** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, acknowledges the resignation of Magdoulén Sawires, middle school math teacher.
- 05-749-20** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approve Contractor / Owner agreement for bathroom renovations.
- 05-750-20** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the school calendar for the 2020-21 school year (see attachment).

East Newark Board of Education, 501 North 3rd St., East Newark, N. J. 07029

- 05-751-20** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the Approve *School Health Related Closure Plan*.
- 05-752-20** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the Approve contract for Rosaura Bagolie, LDTC, / CST Supervisor.
- 05-753-20** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the approve contract for Letizia Pantoliano, School Business Administrator pending approval by the County Superintendent of Schools.
- 05-754-20** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the attached Software Support Contract with Computers Solution, Inc. in the amount of \$2,592.00 and an additional \$2,340.00 for off-site storage for the 2020-21 school year.
- 05-755-20** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves Maschio’s Food Services, Inc. for Food Service Management Company Cost Reimbursable Contract Addendum School Year 2020-21 with a management fee of \$7,662.24 and loss limitation of \$15,000 from July 1, 2020 thru June 30, 2021.
- 05-756-20** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, accept a donation from Robert Half Company for \$195.00.
- 05-757-20** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves Ingrid Fullerton, middle school math teacher (Basic Skills [subject to change at the discretion of the Superintendent]) MA Step 11 pending the completion of the criminal background check.
- 05-758-20** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves Carol Costanzo, middle school math teacher (general education [subject to change at the discretion of the Superintendent]), MA Step 11 pending the completion of the criminal background check.

Consent Agenda: Resolution 05-736-20 thru 05-758-20				
Motion:	Second:			
	Yea	Ney	Abstain	Absent
Mr. Balsam Jr. (Mark)				
Ms. Fernandes (Carla)				
Ms. Goncalves (Brigite)				
Ms. Lopez (Johanna)				

East Newark Board of Education, 501 North 3rd St., East Newark, N. J. 07029

- XII. Old Business**
- XIII. New Business**
- XIV. Public Comment/Questions**
- XV. Board Comments**
- XVI. Adjournment**