

**East Newark Board of Education, 501 North 3<sup>rd</sup> St., East Newark, N. J. 07029**

The **Regular Public Meeting** of the East Newark Board of Education was held on March 2, 2020 at 6:15 p.m. in the School Library.

**Minutes**

**I. Sunshine Statement/Call to Order/Flag Salute –**

In accordance with the Open Public Meetings Act, *N.J.S.A. 10:4-6 et seq.*, adequate notification of this meeting has been provided by advertising in the Jersey Journal and posted at the Borough Clerk's Office.

<b>BOARD MEMBER</b>	<b>PRESENT</b>	<b>ABSENT</b>
Mrs. Smith (Marlene)	X	
Mr. Balsam (Mark)		X
Ms. Fernandes (Carla)	X	
Ms. Goncalves (Brigite)	X	
Ms. Lopez (Johanna)	X	

**II. Executive Session (as needed) None**

Executive Meeting was read by \_\_\_\_\_.

Be It Resolved, that the East Newark Board of Education hereby adjourns to Executive Session in compliance with the Open Public Meetings Act, *N.J.S.A. 10:4-6 et seq.*, for the reason(s) identified below. The minutes of the discussion during Executive Session will be available to the public when such minutes have been approved by the Board of Education pursuant to *N.J.S.A. 47:1A-1.1 and the need for confidentiality no longer exists.*

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employers

Enter Executive Session: Motion \_\_\_\_\_; Second \_\_\_\_\_; Voice Vote \_\_\_\_\_.

Exit Executive Session: Motion \_\_\_\_\_; Second \_\_\_\_\_; Voice Vote \_\_\_\_\_.

**III. Public Comment**

No public comment.

**IV. Superintendent's Report**

- Dr. Corbett congratulated all the members of our girls and boys basketball team who played their heart out this season. Since it has been a couple of years since we have fielded a travelling team, this season was an opportunity to build a foundation for future success. In order to congratulate

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players for their hard work and dedication, he asked the Board to approve a trip to Madison Square Garden on March 6 to watch the New York Knicks compete against the Oklahoma City Thunder.

- He asked the Board to pass a resolution to issue school bonds for \$2,041,350, which will finance the school bathroom and masonry projects. After the Board passes this resolution, the Board of School Estimates will adapt the same resolution. Bids for bathroom renovations are scheduled to be open on Friday, March 6. As mentioned previously, this project is time sensitive since it must be fully completed over the summer.
- The second Academic Awards Ceremony of the school year was held on February 14. As always, we recognized our scholars who achieve Principal's List and Honor Roll. Mac Book laptops were also awarded to the four students who made their stretch growth on I-Ready. Dr. Corbett is optimistic that after the third and final assessment in May, many more students will have earned a Mac Book computer.
- The PTO continues to do an excellent job supporting our school and providing many fun activities for our students. On February 14, they provided a two very enjoyable Valentine's Day Dances, one for our Kindergarten to fourth grade students and a second dance for students in grades 5 to 8.
- He congratulated Nalani Arboleda, who was recently accepted into High Tech High, one of the best public high schools in the State of New Jersey. She joins Marissa Garnica as the second student who will be attending a top tier high school in the State of New Jersey. Not only will these students receiving a great high school education, they are also saving the district \$112,000 over four years.
- On February 17, the district received two new refrigerators for the cafeteria. This was paid out of the cafeteria fund, which tends to accumulate excess funds.
- The faculty room on the third floor is hardly an adequate location for teachers to relax during lunch or confer during preparation periods. Although the space is small, Dr. Corbett is working with the School Improvement Panel to consider how some new furnishings might make the space more comfortable.
- There is a new monitor in the school lobby. This will be used to highlight the achievements and activities of the East Newark School students. Since there are many parents and community members that visit on a daily basis, the videos, pictures, and announcements will illustrate all the great things happening at East Newark School.
- Currently, East Newark School receives Title I funds as a Targeted Assistance Program. This designation limits which students can benefit from the Title I Grant. The alternative is a School wide Program. This allows the school to apply all receipts to all students. It provides much more flexibility and allows for a more creative approach regarding programs intended to close the achievement gap. He has applied for School wide status and formed a transition committee for this purpose. The committee consists of parents, community members, teachers, and staff. They are responsible for analyzing student data, which will be the basis for a needs assessment. Our goal is to use all financial resources available to increase the academic achievement of all our students.

### **V. Nominations for Board of School Estimates**

The following resolution was moved by Ms. Lopez and seconded by Mrs. Smith:

Motion to open nomination for the Board of School Estimates.

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**ROLL CALL VOTE:**

AYES: 4                      NAYS: 0                      ABSTENTIONS: 0

Mrs. Smith and Ms. Lopez were nominated.

The following resolution was moved by Ms. Goncalves and seconded by Ms. Fernandes:

Motion to approve Mrs. Smith and Ms. Lopez as the East Newark Board of Education representatives on the East Newark Board of School Estimates.

**ROLL CALL VOTE:**

AYES: 4                      NAYS: 0                      ABSTENTIONS: 0

**VI. Resolutions (Consent agenda)**

- 02-691-20      Approval of Minutes
  - 02-692-20      Approve Bills and Claims from Current Account February 2020
  - 02-693-20      Approve January 2020 payroll
  - 02-694-20      Approve financial reports – December 2019
  - 02-695-20      Approve certification of funds – December 2019
  - 02-696-20      Approve budget transfers – December 2019
  - 02-697-20      Approve additional hours for Marlene Hinostrza to refurbish computers.
  - 02-698-20      Approve SEMI waiver
  - 02-699-20      Approve job description for substitute teacher.
  - 02-700-20      Approve Tentative 2020 -21 school budget
  - 02-701-20      Approve Marlene Hinostrza to attend a professional development workshop
  - 02-702-20      Approve Brandon Fronjian to attend professional development workshop
  - 02-703-20      Approve Maria Borisuk to attend professional development workshop
  - 02-704-20      Approve NYC trip to watch the New York Kicks
  - 02-705-20      Approve job description for Elementary School Teacher
  - 02-706-20      Approve job description for Middle School Math Teacher
  - 02-707-20      Approve job description for Paraprofessional
  - 02-708-20      Approve 2020-2021 Preschool Expansion Aid (PEA) One –Year Preschool Program Plan
  - 02-709-20      Approve Guided Math Conference professional development – Ms. Jeanine Rugani.
  - 02-710-20      Approve the sale of school bonds
  - 02-711-20      Approve Maria Borisuk and Veronique Pereira to attend professional development workshop
  - 02-712-20      Approve Stephany Fardin to attend professional development workshop
  - 02-713-20      Approve travel expenses.
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- 02-691-20      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the minutes of the Regular Public Meeting held on January 27, 2020 as submitted.

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**02-692-19**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the payment of Bills and Claims, from the Current Account dated January 28, 2020 thru March 2, 2020 in the amount of \$651,033.27.

**02-693-20**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the payment of January 15, 2020 and January 30, 2020 payrolls as follows:

January 15, 2020	\$ 86,679.52
January 30, 2020	<u>\$ 94,606.27</u>
Total	\$ 181,285.79

**02-694-20**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the Board Secretary's (A148) Report and Treasurer's (A149 Report), for the month ending December 31, 2019.

**02-695-20**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the certification of funds, Pursuant to N.J.A.C. 6A:23A-16.10(c)3, that as of December 31, 2019 no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A16.10(a).

**02-696-20**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the attached budget transfers for the month of December 31, 2019.

**02-697-20**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves an additional \$850 (\$45 per hour for 18 hours) for Marlene Hinostrza to complete refurbishing MacBook laptops.

**02-698-20**      **Be It Resolved that** the East Newark Board of Education, upon the recommendation of the Superintendent, that the following SEMI waiver be approved:

**WHEREAS**, NJAC 6A:23A-5.3 provides the school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid initiative (SEMI) Program for the 2020-21 school year; and

**WHEREAS**, the East Newark Board of Education in the County of Hudson desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students OR participation in SEMI would not provide a cost benefit to the district based on the projection of the District's available SEMI reimbursement for the 2020-21 budget year;

**NOW, THEREFORE BE IT RESOLVED**, that the East Newark Board of Education in the County of Hudson hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Hudson an appropriate waiver of requirements of NJAC 6A:23A-5.3 for the 2020-21 school year.

**02-699-20**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the attached job description for Substitute Teacher.

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**02-700-20**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves a tentative budget for 2020-21 School Year and the Secretary of the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

General Fund	\$ 5,752,341
Special Revenue Fund	<u>\$ 394,526</u>
Total Budget	\$ 6,146,867

**02-701-20**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the workshop attendance of Marlene Hinostroza, *Equity for Language Learners*, on May 27, 28, and 29, at a cost of \$394.00.

**02-702-20**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, retroactively approves the workshop attendance of Brandon Fronjian, *New Jersey Association for Health, Physical Education Recreation and Dance*, on February 24, 25, and 26, at a cost of \$200.00.

**02-703-20**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, retroactively approves the workshop attendance of Maria Borisuk, *New Jersey Conference for Pre-Kindergarten Teachers*, on February 24 and 25, at a cost of \$419.00.

**02-704-20**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves a basketball team field trip to Madison Square Garden on March 6 (after school) to watch the N.Y. Knicks at a cost of \$1840 (includes transportation).

**02-705-20**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the Elementary School Teacher job description.

**02-706-20**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the Middle School Math Teacher job description.

**02-707-20**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the Paraprofessional job description.

**02-708-20**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the Preschool Expansion Aid (PEA) one-year Preschool Program Plan.

**02-709-20**      **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the professional development "Guided Math Conference" March 23 & 24, for Ms. Jeanine Rugani at a cost of \$479.

**02-710-20**      RESOLUTION OF THE BOARD OF EDUCATION OF THE BOROUGH OF EAST NEWARK, IN THE COUNTY OF HUDSON, NEW JERSEY, DETERMINING THAT IT IS NECESSARY TO SELL SCHOOL BONDS IN ORDER TO RAISE FUNDS IN THE AGGREGATE AMOUNT OF \$2,041,350 FOR VARIOUS IMPROVEMENTS TO THE EAST NEWARK PUBLIC SCHOOL

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BE IT RESOLVED by The Board of Education of the Borough of East Newark, in the County of Hudson, New Jersey, as follows:

**Section 1.** Pursuant to N.J.S.A. 18A:22-18 and N.J.A.C. 6A:26-3.7(e), it is hereby determined and stated that it is necessary to issue school bonds in the aggregate amount of \$2,041,350 for the following improvements to the East Newark Public School: (A) exterior masonry restoration (the "Masonry Project"); and (B) alterations and improvements to the student rest rooms (the "Rest Rooms Project", and together with the Masonry Project; the "Projects"). The amount to be raised by school bonds for each project (which, for each project, is the same as the estimated total cost, the final eligible cost (as determined by the Commissioner of Education of the State of New Jersey) and the local share) is as follows: Masonry Project - \$1,687,833; and Rest Rooms Project - \$353,517. The State debt service aid percentage applicable to the Projects is 69.8205%. The Board of Education may transfer a portion of the proposed local share cost of one project to another under circumstances permitted by statute.

**Section 2.** A copy of this resolution certified by the Secretary of the Board of Education shall be prepared and delivered to each member of the Board of School Estimate of the Borough of East Newark as the statement of the amount of funding through school bonds estimated to be necessary to undertake the Projects.

**Section 3.** This resolution shall take effect immediately upon its adoption.

**02-711-20** **Be It Resolved,** that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the workshop attendance of Maria Borisuk and Veronique Pereira, *Primary Educator's Conference*, on March 13, 2020, at a cost of \$149.00 each.

**02-712-20** **Be It Resolved,** that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the workshop attendance of Stephany Fardin, *Guided Reading: Differentiating Using Small Group Instruction*, on March 5, 2020, at a cost of \$279.00.

**02-713-20** **WHEREAS,** the Board recognizes school staff and Board Members who will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district: and

**WHEREAS,** N.J.A.C. 6A:23A-1.1 et seq. requires Board Members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

**WHEREAS,** the Board of Education may establish, for regular district business travel only, an annual school year threshold of \$500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

**WHEREAS,** travel and related expenses not in compliance with N.J.A.C. 6A23A-1.1 et seq. but deemed by the Board of Education to be necessary and unavoidable as noted on the Board of Education out of District Travel and Reimbursement Forms; now

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**THEREFORE, BE IT RESOLVED**, the Board of Education approves all travel not in compliance with N.J.A.C. 6A23A-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and **BE IT FURTHER RESOLVED**, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A1.2(b), to a maximum expenditure of \$15,000 for all staff members. The tentative budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

<b>Consent Agenda:</b> Resolution 02-691-20 thru 02-713-20				
<b>Motion:</b> Ms. Fernandes	<b>Second:</b> Ms. Goncalves			
	Yea	Ney	Abstain	Absent
Mrs. Smith (Marlene)	X			
Mr. Balsam Jr. (Mark)				X
Ms. Fernandes (Carla)	X			
Ms. Goncalves (Brigite)	X			
Ms. Lopez (Johanna)	X			

**VII. Old Business**

None

**VIII. New Business**

None

**IX. Public Comment/Questions**

Dr. Corbett explained the function og the Board of School Estimates.

**X. Board Comments**

None

**XI. Adjournment**

Ms. Fernandes made a motion to adjourn at 6:25pm motion was seconded by Ms. Goncalves and carried in a unanimous voice vote.