

East Newark Board of Education, 501 North 3rd St., East Newark, N. J. 07029

The **Regular Public Meeting** of the East Newark Board of Education held on September 23, 2019, 2019 at 6:15 pm in the School Library.

MINUTES

I. Sunshine Statement/Call to Order/Flag Salute –

In accordance with the Open Public Meetings Act, *N.J.S.A. 10:4-6 et seq.*, adequate notification of this meeting has been provided by advertising in the Jersey Journal and posted at the Borough Clerk’s Office.

BOARD MEMBER	PRESENT	ABSENT
Mrs. Smith (Marlene)	X	
Mr. Balsam (Mark)		
Ms. Fernandes (Carla)	X	
Ms. Goncalves (Brigite)	X	
Ms. Lopez (Johanna)	X	

II. Executive Session (as needed)

Executive Meeting was read by _____.

Be It Resolved, that the East Newark Board of Education hereby adjourns to Executive Session in compliance with the Open Public Meetings Act, *N.J.S.A. 10:4-6 et seq.*, for the reason(s) identified below. The minutes of the discussion during Executive Session will be available to the public when such minutes have been approved by the Board of Education pursuant to *N.J.S.A. 47:1A-1.1 and the need for confidentiality no longer exists.*

- a. Matters rendered confidential by Federal Law, State Law, or Court Rule
- b. Individual privacy
- c. Collective bargaining agreements
- d. Purchase or lease of real property if public interest could be adversely affected
- e. Investment of public funds if public interest could be adversely affected
- f. Tactics or techniques utilized in protecting public safety and property
- g. Pending or anticipated litigation
- h. Attorney-client privilege
- i. Personnel – employment matters affecting a specific prospective or current employee

III. Public Comment

There was no Public Comment

IV. Superintendent’s Report:

- On Thursday, September 5, students returned to school to begin the 2019 – 2020 school year. Previously, our teachers met for their annual orientation on September 3rd and 4th. Contrary to previous years, the first two

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days of school were full days. My intention is to reduce the number of half days on the school calendar and thereby provide more instructional time for our students.

- Our annual “Back to School Night” was held on Thursday, September 19. Many parents attended. The evening was supported by the East Newark Leadership Council who served as ushers and provided baby-sitting for parents. As a fundraiser, the PTO sold food and drinks.
- With the exception of a school nurse, all necessary staff positions were filled. Over the summer, the Board approved Nadine St. Pierre for the position of school nurse, pending reciprocity of her Florida Registered Nursing License by the State of New Jersey. The application for reciprocity that should require no more than 12 weeks was initiated last May. Despite my phone calls and letter to the Board of Nursing, to date her application has not been processed. In the meantime, the search for a school nurse continues and we must rely on the only other very expensive option, agency nursing.
- As you know, the third district goal for this school year is to “Initiate and maintain communication that effectively includes parents and the community in the life and mission of the district by renewing the PTO.” So far, we have had two PTO meetings, the first on August 26, and the most recent meeting last week, September 16. The membership has elected four new officers: Magaly Garnica, President; Nidia Guerrero, Vice-President; Cinthia Moscoso, Secretary; and Rosaura Balderas, Treasurer. I am very optimistic that these parents will work effectively to support our efforts to provide an outstanding education for the children of East Newark.
- Twice per year, the Chief School Administrator is required to present to the Board of Education a summary of violence, vandalism, substance abuse, and harassment, intimidation, and bullying (HIB) incidents via the “Student Safety Data System” (SSDS) report. For the 2018 – 2019 school year, there were no incidents of violence, vandalism, substances, or weapons. There were three incidents of confirmed HIB.
- The district also submits to the Department of Education the HIB Self-Assessment Report. HIB self-assessment. On all eight elements of the self-assessment, the district met expectations. The district earned 52 out of 78 points.
- ACCESS for ELLs (WIDA) is an assessment that measures the English language proficiency of our English language learners. That latest assessment indicates that one-half of our students who are English language learners increased in English proficiency from the previous year.

V. Resolutions (Consent agenda)

- 09-565-19** Approval of Minutes
- 09-566-19** Approve Bills and Claims from Current Account and Cafeteria Account August 2019
- 09-567-19** Approve August 2019 payroll
- 09-568-19** Approve Corrective Action Plan

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- 09-569-19 Approve Samuel, Klein and Company to complete 2019-20 audit
- 09-570-19 Acknowledge Student Safety Data System (SSDS) report
- 09-571-19 Acknowledge the HIB self-assessment report
- 09-572-19 Approve policies
- 09-573-19 Retroactively approve Brandon Fronjian Health and Physical Education teacher
- 09-574-19 Retroactively approve Cristina Vitoria Dos Santos, paraprofessional
- 09-575-19 Approve Stronge Evaluation for teachers and administrator
- 09-576-19 Acknowledge the receipt of Christ Moran letter or resignation
- 09-577-19 Acknowledge the *Superintendent's Report* including: the NJSLA performance, HIB self – assessment, Access for ELLs.
- 09-578-19 Approve proposal with USA Architects for Bathroom Renovations
- 09-579-19 Approve acceptance of ESEA FY 20 Grant
- 09-580-19 Approve hiring Evelyn Garcia, paraprofessional
- 09-581-19 Approve educational evaluation testing supplies - \$4,304.02
- 09-582-19 Acknowledge the first reading of listed policies.
- 09-583-19 Approve hiring Elsi Ubilla, paraprofessional
- 09-584-19 Approve Medieval Times incentive field trip
- 09-585-19 Approve ESY Tuition Contract for 2019-20 with Kearny Board of Education
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- 09-591-19 Approve district mentoring plan
- 09-592-19 Approve job description for school nurse (instructional)
- 09-593-19 Acknowledge resignation of Maitry Sewnath
- 09-565-19 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the minutes of the Regular Public Meeting held on August 26, 2019 as submitted.
- 09-566-19 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the payment of Bills and Claims, from the Current Account and Cafeteria Account dated August 27, 2019 thru September 26, 2019 in the amount of \$128,612.73.
- 09-567-19 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the payment of August 15, 2019 and August 2019 payrolls as follows:
- | | |
|-----------------|---------------------|
| August 15, 2019 | \$ 28,458.99 |
| August 30, 2019 | <u>\$ 20,200.21</u> |
| Total | \$ 48,659.20 |
- 09-568-19 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the attached corrective action plan required by State of New Jersey Department of Agriculture.
- 09-569-19 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves Samuel, Klein and Company to conduct the 2019-20 annual school audit.

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09-570-19 **Be It Resolved,** that the East Newark Board of Education, upon the recommendation of the Superintendent, acknowledges the Student Safety Data System (SSDS) report.

09-571-19 **Be It Resolved,** that the East Newark Board of Education, upon the recommendation of the Superintendent, acknowledges the HIB self-assessment report.

09-572-19 **Be It Resolved,** that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the following policies:

Second Reading		
Policy	Title	Summary
2417	2417 STUDENT INTERVENTION AND REFERRAL SERVICES	Directs the establishment of an I&RS Team
5200	Attendance	Students with more than five contiguous days of unexcused absences may be disenrolled.
5240	Tardiness	Students who arrive to school between 8:31 and 10:30 will receive a one quarter day absence and those who arrive after 10:30 will receive a half-day absence.

09-573-19 **Be It Resolved,** that the East Newark Board of Education, upon the recommendation of the Superintendent, Retroactively approves Brandon Fronjian Health and Physical Education teacher at an annual salary of \$44,395 (BA Step 7).

09-574-19 **Be It Resolved,** that the East Newark Board of Education, upon the recommendation of the Superintendent, retroactively approves Cristina Vitoria Dos Santos, as paraprofessional, 25 hours per week at \$13.50 per hour, no benefits, effective September 16, 2019.

09-575-19 **Be It Resolved,** that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the Stronge Evaluation for teachers and administrator.

09-576-19 **Be It Resolved,** that the East Newark Board of Education, upon the recommendation of the Superintendent, Acknowledges the receipt of Christ Moran letter or resignation.

09-577-19 **Be It Resolved,** that the East Newark Board of Education, upon the recommendation of the Superintendent, acknowledges the superintendent’s report including the NJSLA, PARCC Performance, HIB self – assessment, Access for ELLs.

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09-578-19 **Be It Resolved,** that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the attached proposal with USA Architects to complete NJDOE submittals, design work and construction observation for the Boy’s and Girl’s Bathrooms Renovations at a cost of \$ 35, 800.

09-579-19 **Be It Resolved,** that the East Newark Board of Education, upon the recommendation of the Superintendent, approve the acceptance of the ESEA FY 20 Grant Application from July 1, 2019 through June 30, 2020 as follows:

Title IA	\$ 246,541
Title IIA	\$ 23,200
Title III Immigrant	\$ <u>1,874</u>
Total	\$ 271,615

09-580-19 **Be It Resolved,** that the East Newark Board of Education, upon the recommendation of the Superintendent, approves hiring Evelyn Garcia, as paraprofessional, 25 hours per week at \$13.50 per hour, no benefits, effective on or about September 23, 2019 pending completion of criminal background check.

09-581-19 **Be It Resolved,** that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the purchase of required educational evaluation testing supplies at a cost of \$4,304.02.

09-582-19 **Be It Resolved,** that the East Newark Board of Education, upon the recommendation of the Superintendent, acknowledges the first reading of the following policies and regulations:

First Reading			
Policy	Regulation	Title	Summary
1642	1642	Earned Sick Leave Law (M)	10 paid sick days required per year
3159	N/A	Teaching Staff Member / School District Reporting Responsibilities (M) (Revised)	A teacher who fails to report abuse must be reported to the State Board of Examiners
3218	3218	Use, Possession, or Distribution of a Substance (M)	Teaching Staff } Support Staff } <div style="border: 1px solid black; padding: 2px; display: inline-block; margin-left: 20px;">Test results not provided to the CSA will be treated as positive.</div>
4218	4218	Use, Possession, or Distribution of a Substance (M)	
4219	N/A	Commercial Driver’s License Controlled Substance and Alcohol Testing (M) (Revised)	Any employee performing a safety sensitive function must be drug free
6112	6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)	Revised policy and procedures regarding the ARRA
7440	7440	School District Security (M) (Revised)	Law enforcement provided with copies of school blueprints
8600	8600	Student Transportation (M) (Revised)	School bus signage
8630	N/A	Bus / Driver Aide Responsibility (M) (Revised)	Commissioner of Ed. must inform board w/in 1 day of suspended bus license.
N/A	8630	Emergency School Bus Procedures (M) (Revised)	
8670	N/A	Transportation of Special Needs Students (M) (Revised)	“Disabled” changed to “Special needs”

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9210	N/A	Parent Organizations (Revised)	PTO will require superintendent approval instead of Board approval
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- 09-583-19** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves hiring Elsi Ubilla, as paraprofessional, 25 hours per week at \$13.50 per hour, no benefits, effective on or about September 23, 2019 pending completion of criminal background check.

- 09-584-19** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves three field trips to Medieval Times (Lyndhurst) for 110 students and 6 adults at a cost not to exceed \$3500 plus the cost of transportation. The field trips are scheduled for October 17, 18 and November 15.

- 09-585-19** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves ESY 2019-20 Tuition Contract for Student # JA287229 with Kearny Board of Education from July 1, 2019 through August 1, 2019 for \$3,703.70.

- 09-586-19** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves 2019-20 Tuition Contract for Student # JA287229 with Kearny Board of Education from September 5, 2019 through June 19, 2020 for \$35,088.00.

- 09-587-19** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves ESY 2019-20 Tuition Contract for Student # SA295502 with Kearny Board of Education from July 1, 2019 through August 1, 2019 for \$3,703.70.

- 09-588-19** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves 2019-20 Tuition Contract for Student # SA295502 with Kearny Board of Education from September 5, 2019 through June 19, 2020 for \$35,088.00.

- 09-589-19** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves 2019-20 Tuition Contract for Student # DC307459 with Kearny Board of Education from September 5, 2019 through June 19, 2020 for \$35,088.00.

- 09-590-19** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves 2019-20 Tuition Contract for Student # EV266385 with Kearny Board of Education from September 5, 2019 through June 19, 2020 for \$35,088.00.

- 09-591-19** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves district mentoring plan for 2019 – 2020.

- 09-592-19** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the job description for School Nurse (instructional).

- 09-593-19** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, acknowledges receipt of the letter of resignation for Maitry Sewnath, Resource Room teacher effective November 22, 2019.

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Consent Agenda: Resolution 09-65-19 thru 09-593-19				
Motion: Mrs. Smith	Second: Ms. Fernandes			
	Yea	Ney	Abstain	Absent
Mrs. Smith (Marlene)	X			
Mr. Balsam Jr. (Mark)				X
Ms. Fernandes (Carla)	X			
Ms. Goncalves (Brigite)	X			
Ms. Lopez (Johanna)	X			

VI Old Business

There was no Old Business

VII. New Business

There was no New Business

VIII. Public Comment/Questions

There was no Public Comment

IX. Board Comments

There was no Board Comments

X. Adjournment

Ms. Goncalves made a motion to adjourn at 6:25 pm motion was seconded by Ms. Fernandes and carried in a unanimous voice vote.

Regards

**Robert T. Clark
Business Administrator/
Board Secretary**