

East Newark Board of Education, 501 North 3rd St., East Newark, N. J. 07029

The **Regular Public Meeting** of the East Newark Board of Education held on March 11, 2019 at 6:15 pm in the School Library.

MINUTES

I. Sunshine Statement/Call to Order/Flag Salute –

In accordance with the Open Public Meetings Act, *N.J.S.A. 10:4-6 et seq.*, adequate notification of this meeting has been provided by advertising in the Jersey Journal and posted at the Borough Clerk’s Office.

BOARD MEMBER	PRESENT	ABSENT
Mrs. Smith (Marlene)	X	
Mr. Balsam (Mark)	X	
Ms. Culquimboz (Angela)		X
Ms. Goncalves (Brigite)	X	
Ms. Lopez (Johanna)	X	

II. Executive Session

There was no Executive Session

III. Public Comment

There was no Public Comment

IV. Oath of Office for Board Member

Ms. Brigitte Goncalves was given the Oath of Office by the Board Secretary.

V. Superintendent’s Report

There was no Superintendent’s Report

VI. HIB report by Dr. Corbett

There was no HIB report4

VII. Resolutions (consent agenda)

- 03-366-19** Approval of Minutes
- 03-367-19** Approve Bills and Claims from Current Account and Cafeteria Account March 2019
- 03-368-19** Approve February 2019 payroll
- 03-369-19** Approve transportation agreement with Union County Educational Services Commission
- 03-370-19** Second policy reading
- 03-371-19** Approve Tentative 2019-20 school budget
- 03-372-19** Accepts Angela Culquimboz resignation from the board of Education.
- 03-373-19** Approve Marlene Hinostroza, World Language Teacher, effective March 14, 2019.

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03-366-19 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the minutes of the Regular Public Meeting held on February 25, 2019 as submitted.

03-367-19 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the payment of Bills and Claims, from the Current Account and Cafeteria Account dated February 26, 2019 thru March 11, 2019 in the amount of \$147,802.90.

03-368-19 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the payment of February 15, 2019 and February 28, 2019 payrolls as follows:

February 15, 2019	\$ 93,677.67
February 28, 2019	<u>\$ 84,187.06</u>
Total	\$177,864.73

03-369-19 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves a Joint Transportation Agreement with Union County Education Services Commission for Route #CS-305 to Westbridge Academy in the amount of \$9,941.36.

03-370-19 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, promulgates the following policies and regulations:

Title	Number
Health and Physical Education	P 2422 (M)
Educational Programing Evaluation	P 2610 (M)
Eligibility of Resident / Nonresident Students	P&R 5111 (M)
Transgender Students	P 5756 (M)
School District Security	P&R 7440 (M)
Procurement and Procedures for School Nutrition Programs	P 8561 (M)
Attendance	P 3212 (M) revised

03-371-19 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves a tentative budget for 2019-20 School Year and the Secretary of the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

General Fund	\$ 5,456,807
Special Revenue Fund	<u>\$ 411,615</u>
Total Budget	\$ 5,868,422

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WHEREAS, the Board recognizes school staff and Board Members who will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district: and

WHEREAS, N.J.A.C. 6A:23A-1.1 et seq. requires Board Members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Board of Education may establish, for regular district business travel only, an annual school year threshold of \$500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A23A-1.1 et seq. but deemed by the Board of Education to be necessary and unavoidable as noted on the Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A23A-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and **BE IT FURTHER RESOLVED**, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A1.2(b), to a maximum expenditure of \$15,000 for all staff members. The tentative budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

- 03-372-19** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, accepts the letter of resignation from Angela Culquimboz. (See attachment)
- 03-373-19** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves Marlene Hinostroza as part-time World Language Teacher, two days per week at an annual salary of \$18,842 (MA Step 5) no benefits. Effective March 14, 2019.
- 03-374-19** **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the eighth grade field trip to YMCA Camp Mason on June 7, 2019 at a cost of \$1,189.00 plus transportation.

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Consent Agenda: Resolution 03-366-19 thru 03-374-19				
Motion: Mrs. Smith	Second: Mr. Balsam			
	Yea	Ney	Abstain	Absent
Mrs. Smith (Marlene)	X			
Mr. Balsam Jr. (Mark)	X			
Ms. Culquilmboz (Angela)			X	
Ms. Goncalves (Brigite)	X			
Ms. Lopez (Johanna)	X			

VIII. Public Comment/Questions

There was no Public Comment

IX. Board Comments

There were no Board Comments

X. Adjournment

Mr. Balsam made a motion to adjourn at 6:19 pm Motion was seconded by Ms. Lopez and carried in a unanimous voice vote.

Regards

**Robert T. Clark
Business Administrator/
Board Secretary**