

East Newark Board of Education, 501 North 3rd St., East Newark, N. J. 07029

The **Regular Public Meeting** of the East Newark Board of Education held on January 28, 2019 at 6:15 pm in the School Library.

MINUTES

I. Sunshine Statement/Call to Order/Flag Salute –

In accordance with the Open Public Meetings Act, *N.J.S.A. 10:4-6 et seq.*, adequate notification of this meeting has been provided by advertising in the Jersey Journal and posted at the Borough Clerk’s Office.

BOARD MEMBER	PRESENT	ABSENT
Mrs. Smith (Marlene)	X	
Ms. Lopez (Johanna)	X	
Ms. Diaz (Jessica)	X	
Ms. Culquimboz (Angela)		X
Mr. Balsam Jr. (Mark)	X	

II. Executive Session

There was no Executive Session

III. Public Comment

There was no Public Comment

IV. Superintendent’s Report

- With a full contingent of para-professionals, some working until 4:00 p.m. daily to support both students with IEPs and our After-School program, we are able to use Fridays from 3:00 p.m. to 4:00 p.m. for homework assistance, test make-ups and even for detention if needed, since there is no “After-School” on those days. Using that extra hour for these purposes will support an improved school climate and academic achievement.
- I am pleased to announce that we are ready to launch our new school website. Staff in the main office will be responsible for updating the website so you can expect more timely postings. The website is easy to navigate, and has more information needed to keep our community informed.
- I would also like to take a moment to review the District Goals, approved by the board last fall. The following are some highlights.
 - Student Achievement:
 - The second round of I-Ready testing has begun and we are hoping to see improvements from the October assessments. I will report these results to the board in February.
 - I&RS: On-going meetings result in pro-active responses to student concerns.

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- The Department of Education has notified me that additional pre-school expansion aid may be available for the 2020 - 2021 school year. Such funding would be highly beneficial to our community and allow us to offer greater educational opportunities to our youngest students.
- The East Newark Leadership Council continues to work on both “School of Character” and “Blue Ribbon” status. The latter is highly dependent on improved PARCC scores. I am hopeful that we will see such improvements in the fall.
- School Climate and Culture: Past administration rarely issued disciplinary referrals, at least for the past several years thus making it difficult to document improvements. Based on feedback from staff, the structure and high expectation imposed this year has created an environment with improved student focus on academic achievement and discipline.
- Parent Involvement and Community Engagement:
 - Currently, the focus of the PTO seems to be on end-of-year activities and graduation. I will encourage more parents to be involved with activities that involve all students.
 - Our re-registration effectively identified some non-resident students claiming residency. We will continue the practice of requiring annual registration and identifying those who do not reside in East Newark.
 - Twitter is active and updated regularly. The community will be updated regularly by following the account (@EastNewarkCSA).
- Building maintenance and upgrades: The feasibility study to evaluate the exterior condition of the building has been completed and is being reviewed.

Please refer to the district website for an updated and complete version of the district goals.

- Despite our advertisements of the last several months, both on Indeed and on the Star Ledger, I have not been able to find qualified candidates for either the Grade 1 or Middle School Math maternity leave positions. It may be necessary to use substitutes as I continue to advertise. As of January 24, we are also seeking a World Language teacher to replace Mrs. Tamayo.
- Finally, after consulting with the Child Study Team, I have directed that that self-contained class for upper grades be disbanded. By law, these students are entitled to the “least restrictive environment.” The CST has amended their IEPs, so effective today they are assigned to general education classes.

V. HIB report by Dr. Corbett

There was no HIB reported.

VI. Resolutions (consent agenda)

- 01-318-19** Approval of Minutes
- 01-319-19** Approve Bills and Claims from Current Account January, 2019
- 01-320-19** Approve December 2018 payroll
- 01-321-19** Approve return funds to Capital Reserve
- 01-322-19** Approve closure of Emergency Reserve Bank Account
- 01-323-19** Approve Michael Quariadi as Title I remedial instructor
- 01-324-19** Approve retroactively the East Newark Leadership Council field trip

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- 01-325-19** Approve para-professionals for Title I After-School program
- 01-326-19** Accept resignation of Karen Haley, para-professional effective January 14, 2019
- 01-327-19** Approve the resignation of Inelda DeLeon, school social worker effective February 4, 2019
- 01-328-19** Approve Friday Detention/Homework & Test make-up
- 01-329-19** Approve Memorandum of Agreement between Law Enforcement and the Board of Education
- 01-330-19** Approve research study conducted by Mrs. Sharon Smith through William Paterson University
- 01-331-19** Acknowledgement of resignation submitted by Harold Kenner, Music teacher effective January 7, 2019
- 01-332-19** Approves Dress down day to benefit American Heart Association
- 01-333-19** Approves Alain Mollinedo, Social Worker, effective February 4, 2019 pending completion of criminal history background check
- 01-334-19** Approves maternity leave for Diana Bras, effective February 25, 2019.
- 01-335-19** Approve retroactively the appointment of Richard Lopez as paraprofessional, effective January 2, 2019.
- 01-336-19** Approve retroactively professional development for Joyce Machcinski
- 01-337-19** Approve professional development
- 01-338-19** Approve East Newark Leadership Council fundraiser
- 01-339-19** Approve East Newark Leadership Council snow tube trip
- 01-340-19** Approval of owner/landlord affidavit
- 01-341-19** Approve after school volleyball for grades 6-8
- 01-342-19** Approve Volleyball Coaching Stipend
- 01-343-19** Acknowledgement of resignation submitted by Nubia Tamayo, World Language Teacher on January 24, 2019

01-318-19 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the minutes of the Regular Public Meeting and Executive Session held on December 17, 2018 as submitted.

01-319-19 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the payment of Bills and Claims, from the Current Account and Cafeteria Account dated December 18, 2018 thru January 19, 2019 in the amount of \$317,872.35.

01-320-19 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the payment of December 14, 2018 and December 21, 2018 payrolls as follows:

December 14, 2018	\$ 94,819.31
December 21, 2018	<u>\$ 92,944.10</u>
Total	\$187,763.41

01-321-19 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, that the amount of \$68,425.06 be returned to the Capital Reserve Account from Capital Outlay effective July 1, 2018, per the recommendation of the school auditor. All projects have been completed.

01-322-119 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, that the Emergency Reserve Bank Account be closed with Valley National Bank effective July 1, 2018, per the recommendation of the school auditor. All projects have been completed.

01-323-19 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves Michael Quariadi to provide remedial instruction for the Title I After – School program. Salary to be charged to account # 20-231-100-101-00-000.

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01-324-19 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, retroactively approves the East Newark Leadership Council field trip to the Morristown Soup Kitchen on January 7, 2019

01-325-19 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, accepts the following para-professionals for the Title I After – School program:

Richard Lopez
Margarita Martillo
Vianca Nunez
Stephanie Palma
Jennifer Perez
Tamara Rivadeneira
Pamela Rodriguez
Madga Velasquez

Salary to be charged to account # 20-231-100-101-00-000.

01-326-29 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, retroactively accepts resignation of Karen Haley, effective Monday, January 14, 2019 (See attachment).

01-327-29 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the resignation of Inelda DeLeon, effective Friday, February 4, 2019 (See attachment).

01-328-19 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves Friday Detention / Homework & Test Make-up from 3:00 p.m. to 4:00 p.m.

01-329-19 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the Memorandum of Agreement between Law Enforcement and the Board of Education.

01-330-19 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the research study conducted by Mrs. Sharon Smith as a requirement for her Master’s in Education Degree from William Paterson University (See attachment).

01-331-19 **Be It Resolved that** the East Newark Board of Education, upon the recommendation of the Superintendent, acknowledges the resignation submitted by Harold Kenner, Teacher of Music on Monday, January 7, 2019 (See attachment).

01-332-19 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the dress down day to benefit the American Heart Association “Go Red for Women” day, to be held on February 1, 2019.

01-333-19 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves hiring Alain Mollinedo as part-time school social worker, pending criminal background check, three days per week at \$300 per diem, no benefits (See attachment).

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01-334-19 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the maternity leave of Diana Bras, effective Monday, February 25 2019. Mrs. Bras will use 20 paid sick days until her disability begins on March 22, 2019 and concludes May 17, 21019. FMLA will be effective May 20, 2019 until September 3, 2019 (See attachment).

01-335-19 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, retroactively approves Richard Lopez as a paraprofessional at a rate of \$13.50 per hour, 25 hours per week, no benefits, effective January 2, 2019.

01-336-19 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves retroactively Joyce Machcinski workshop "*Do More for Students by Doing Less for Students*" for January 14, 2019, at a price of \$ 269.00.

01-337-19 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approve the following professional day workshops:

1. Isabella Luniewski – *Strengthen your Writing Instruction* – 2/1/19 – \$ 269.00
2. Isabella Luniewski – *What's New in Young Adult Literature* – 2/25/19 – \$ 269.00
3. Joyce Machcinski – *Conference for 3rd and 4th Grade Teachers* – 3/19/19 – \$269.00
4. Derris Brown – *Best Strategies for Teaching Social Studies* – 3/28/19 – \$ 269.00

01-338-19 **Be It Resolved** that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the fundraising event facilitated by the East Newark Leadership Council on February 1, 2019 held at the East Newark Recreational Center. Exact time and details to be determined. Proceeds to support a snow tube trip to Mountain Creek.

01-339-19 **Be It Resolved** that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the East Newark Leadership Council snow tube trip to Mountain Creek scheduled for Friday, February 22, 2019 leaving approximately 3:00 p.m. and returning approximately 9:00 p.m., pending written parental permission.

01-340-19 **Be It Resolved** that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the Owner/ Landlord Affidavit, as attached.

01-341-19 **Be It Resolved** that the East Newark Board of Education, upon the recommendation of the Superintendent, retroactively approves after school volleyball for grades 6-8, Tuesday to Thursday from 3:30 p.m. to 5:00 p.m., January 15, 2019 to February 28, 2019. Mr. Michael Carvalho will coach after school volleyball.

01-342-19 **Be It Resolved** that the East Newark Board of Education, upon the recommendation of the Superintendent, approves coaching stipend of \$ 869.76 paid to Mr. Michael Carvalho as per the East Newark Education Association Agreement.

01-343-19 **Be It Resolved** that the East Newark Board of Education, upon the recommendation of the Superintendent, , acknowledges the resignation submitted by Nubia Tamayo, World Language Teacher, on

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Thursday, January 24, 2019 (See attachment).

Consent Agenda: Resolution 01-325-19 thru 01-343-19				
Motion: Mr. Balsam	Second: Mrs. Smith			
	Yea	Ney	Abstain	Absent
Mrs. Smith (Marlene)	X			
Ms. Lopez (Johanna)	X			
Ms. Diaz (Jessica)	X			
Ms. Culquilmboz (Angela)				X
Mr. Balsam Jr. (Mark)	X			

VII. Old Business

There was no Old Business

VIII. New Business

There was no New Business

IX. Public Comment/Questions

There was no Public Comment

X. Board Comments

There were no Board Comments

XI. Adjournment

Mrs. Smith made a motion to adjourn at 6:32 pm Motion was seconded by Ms. Lopez and carried in a unanimous voice vote.

Regards

**Robert T. Clark
Business Administrator/
Board Secretary**