

East Newark Board of Education, 501 North 3rd St., East Newark, N. J. 07029

The **Special Public Meeting** of the East Newark Board of Education will be held on August 27, 2018 at 6:15 pm in the School Library.

MINUTES

I. Sunshine Statement/Call to Order/Flag Salute –

In accordance with the Open Public Meetings Act, *N.J.S.A. 10:4-6 et seq.*, adequate notification of this meeting has been provided by advertising in the Jersey Journal and posted at the Borough Clerk’s Office.

BOARD MEMBER	PRESENT	ABSENT
Mrs. Smith (Marlene)	X	
Ms. Lopez (Johanna)	X	
Ms. Diaz (Jessica)	X	
Ms. Culquimboz (Angela)		X
Mr. Balsam Jr. (Mark)		X

II. Public Comment

There was no Public Comment

III. Executive Session (as needed)

There was no Executive Session

IV. Superintendent’s Report

- To account for attendance and hours worked, a new time clock has been installed in the main office. Effective September 5, all employees of the East Newark Board of Education will be required to use the time clock to document their attendance.
- We are well into the process of re-registering all East Newark students, grades pre-kindergarten to grade 12. With many families vacationing during the month of August, it is a slow process. However, we hope to let the community know that the East Newark School Administration will be investigating all suspicious residency claims.
- Our district website is an important means of communicating with the community. I recognize that it is in dire need of an update. Even as I work to update the current website, we will be contracting with School Messenger to revise the entire platform and provide a more “user-friendly” website packed with vital information and updates.
- With the resignation of Mr. Michael Mages (third grade teacher) I have asked Mrs. Veronique Pereira to assume the role of elementary teacher, grade three and Mrs. Vanessa Jablonsky to teach our pre-kindergarten students. I am grateful to both teachers for taking on these new positions just days before the start of the new school year.

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- We are in the process of printing a revised edition of the *Parent Student Handbook* and I am writing a *Faculty Handbook*. I will share both handbooks with the Board once they are complete.
- Each Board of Education has the responsibility of evaluating the Superintendent. This evaluation is based largely on the district goals, as identified by the Board. I would like to take a moment to briefly review the district goals (attached) which the board will be voting on this evening. Please note, these goals can be amended by the board at a later date. Throughout the year, I will provide progress towards these achieving these goals. They will be posted on the website so interested members of the community can also follow our progress.
- Finally, we will be having our Ice-Cream Social on August 30th from 11 a.m. to 1 p.m. When teachers return on September 4th we will have a brief and informal "Meet & Greet" which begins at 8:00 a.m. Board members are invited and always welcome at these events.

V. Resolutions (consent agenda)

- 8-211-18 Approval of Minutes
- 8-212-18 Approve Bills and Claims August, 2018
- 8-213-18 Approve special education tuition contract with Ridgefield Park Board of Education
- 8-214-18 Approve Network Administration Contract with Peggnet Computers, Inc.
- 8-215-18 Approve Addendum 1 to the Network Administration Contract with Peggnet Computers, Inc.
- 8-216-18 Approve Health Care Staffing Agreement with Epic Health Services, Inc. for nursing services
- 8-217-18 Approve Agreement with School Based Therapy Services for OT/PT services
- 8-218-18 Approve purchase of cafeteria equipment from Singer Equipment Company
- 8-219-18 Approve special education tuition contract with 1st Cerebral Palsy of New Jersey
- 8-220-18 Approve special education tuition contract with Washington Academy
- 8-221-18 Approve special education tuition contract with Delron School of New Jersey, Inc.
- 8-222-18 Approve nursing contract with Bayada Home Health Care, Inc.
- 8-223-18 Approve special education tuition contract with YSC-Sawtelle Learning Center
- 8-224-18 Approve special education tuition contract with YSC-Sawtelle Learning Center
- 8-225-18 Approve policies and regulations
- 8-226-18 Approve additional hours for Robert Clark, Business Administrator/Board Secretary
- 8-227-18 Approve Melanie Ferrer as ESL Teacher
- 8-228-18 Approve Andrea Szabo as long term substitute
- 8-229-18 Approve Superintendent Goals for 2018-19 school year
- 8-230-18 Rescinds the hiring of Marlen Hinostroza for 2018-19 school year
- 8-231-18 Approve contract for website with School Messenger
- 8-232-18 Approve proposal for playground surfacing with General Recreation, Inc.
- 8-233-18 Accept the resignation of Michael C. Mages (immediate)
- 8-234-18 Approve July, 2018 payroll
- 8-235-18 Approve special education tuition contract with Essex Valley School
- 8-236-18 Approve renewal with Delta Dental
- 8-237-18 Approve voluntary transfer for Veronique Pereira
- 8-238-18 Approve voluntary transfer for Vanessa Jablonsky

- 8-211-18 **Be It Resolved**, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the minutes and executive session minutes of Special Public Meeting held on July 17, 2018 and July 23, 2018 as submitted.

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8-212-18 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the payment of Bills and Claims, dated August 18, 2018 August 27, 2018 in the amount of \$218,688.65.

8-213-18 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves a special education contract with Ridgefield Park Board of Education in the amount of \$45,800 from July 1, 2018 through June 30, 2019.

8-214-18 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves Network Administration Contract with Peggnet Computers, Inc. in the amount of \$19,690.86 from July 1, 2018 through June 30, 2019.

8-215-18 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves Addendum 1 to the Network Administration Contract with Peggnet Computers, Inc. in the amount of \$1,543.12 from September 1, 2018 through September 30, 2018.

8-216-18 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves Health Care Staffing Agreement with Epic Health Care Services, Inc. per the attached fee schedule from July 1, 2018 through June 30, 2019.

8-217-18 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves agreement with School Based Therapy Services for OT/PT services from July 1, 2018 through June 30, 2019.

8-218-18 Be It Resolved, the East Newark Board of Education, upon the recommendation of the Superintendent, approves the purchase of cafeteria equipment from Singer Equipment Company per low quote (attached) in the amount of \$26,746.00.

8-219-18 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves a special education contract with 1st Cerebral Palsy of New Jersey, Inc. in the amount of \$66,914.40 from July 1, 2018 through June 30, 2019.

8-220-18 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves a special education contract with Washington Academy, Inc. in the amount of \$63,237.57 from July 1, 2018 through June 30, 2019.

8-221-18 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves a special education contract with Delron School of New Jersey, Inc. in the amount of \$71,143.80 from July 1, 2018 through June 30, 2019.

8-222-18 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves a nursing education contract with Bayada Home Health Care, Inc. in the amount of \$55.00 per hour or \$92,400.00 from July 1, 2018 through June 30, 2019.

8-223-18 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves a special education contract with YSC-Sawtelle Learning Center in the amount of \$64,036.21 from July 1, 2018 through June 30, 2019.

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8-224-18 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves a special education contract with YSC-Sawtelle Learning Center in the amount of \$64,036.21 from July 1, 2018 through June 30, 2019.

8-225-18 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the following policies/regulations (attachment):

Policy / Regulation	Title	Mandated/ Recommended / Suggested (revised/ new)	Synopsis
P&R 1550	Equal Employment / Anti-Discrimination	M-revised	Regulations address conflicted reporting
P 2431	Athletic Competition	M-revised	Opioid use/misuse fact sheet, and cardiac arrest pamphlet
R 2431.2	Medical Exam Prior to Participation	M –revised	Cheerleaders now student athletes
P& R 5350	Suicide Prevention	M – revised	Report student suicides or attempts to DCF.
P 5533	Student Smoking	M –revised	Smoking includes electronic smoking devices.
P5535	Passive Breadth Alcohol Sensor	S - revised	Updated regarding PBASD application
P&R 5561	Use of Physical restraints and seclusion	M- revised	New definitions
P 8462	Reporting potentially missing or abused children	M – revised	Only reporting requirement is to DCF
P 8561	Procurement school nutrition program	New	Complies with USDOA regulations

8-226-18 Be it resolved, that upon the recommendation of the Superintendent, Mr. Robert Clark, School Business Administrator/Board Secretary shall be authorized to work an additional 120 hours over a 12 week period at a rate of \$35.61 per hour, not to exceed \$4,273.20.

8-227-18 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the appointment of Melanie Ferrer, Teacher of *English as a Second Language*, at a salary of \$38,000 (B.A. Step 1).

8-228-18 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the appointment of Andrea Szabo, a long-term substitute at a per diem of \$100.

8-229-18 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the attached district goals for the 2018 – 2019 school year.

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8-230-18 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Superintendent, rescinds the hiring of Marlene Hinostrroza Teacher of *English as a Second Language* for the 2018 – 2019 school-year.

8-231-18 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Superintendent, approve a proposal with School Messenger in the amount of \$4,750.

8-232-18 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Superintendent, with General Recreation, Inc. for playground surfacing in the amount of \$19,800 via State Contract # 16 Fleet 00130.

8-233-18 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Superintendent, accept the resignation of Michael C. Mages, teacher, effective immediately.

8-234-18 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the payment of July 13, 2018 and July 30, 2018 payrolls as follows:

July 13, 2018	\$25,639.98
July 30, 2018	<u>\$41,180.37</u>
Total	\$65,820.35

8-235-18 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves a special education contract with Essex Valley School in the amount of \$76,377.99 from July 1, 2018 through June 30, 2019.

8-236-18 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves one party renewal with Delta Dental in the amount of \$61.47 per month from September 1, 2018 through August 31, 2020 for a two year increase of 5.4%.

8-237-18 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the voluntary transfer of Veronique Pereira, currently Pre-Kindergarten Teacher, to the position of Elementary School Teacher grade three, effective September 4, 2018.

8-238-18 Be It Resolved, that the East Newark Board of Education, upon the recommendation of the Superintendent, approves the voluntary transfer of Vanessa Jablonsky, currently Title I Language Arts, to the position of Pre-Kindergarten Teacher, effective September 4, 2018.

Consent Agenda: Resolutions 8-188-18 thru 8-238-18				
Motion: Mrs. Smith	Second: Ms. Lopez			
Mrs. Smith (Marlene)	X			
Ms. Lopez (Johanna)	X			
Ms. Diaz (Jessica)	X			
Ms. Culquilmboz (Angela)			X	
Mr. Balsam Jr. (Mark)			X	

VI. Old Business

There was no Old Business

VII. New Business

There was no New Business

VIII. Public Comment/Questions

There was no Public Comment/Questions

IX. Board Comments

There were no Board Comments

X. Adjournment

Ms. Smith made a motion to adjourn at 6:28 and the motion was seconded by Ms. Diaz. Motion carried in a unanimous voice vote.

Regards

**Robert T. Clark
Business Administrator/
Board Secretary**